

Academic English, English for Specific Purposes

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Company: BALEAP

Location: United Kingdom

Category: educational-instruction-and-library

Job Details

Institution: Naif Arab Naif University for Security Sciences

Location: Riyadh, Saudi Arabia

Subjects: Academic English, English for Specific Purposes

Students: Adults

Duration: One academic year (renewable)

Working hours: eight (8) working hours (from 7 AM to 3 PM, or 8 AM to 4PM), Sunday to Thursday

Essential requirements:

- Bachelor's degree
- Cambridge CELTA/Trinity Cert. TESOL or equivalent
- Master's degree in TESOL/ English Language Teaching or Linguistics / Applied Linguistics
- Minimum 7 years relevant classroom teaching experience post-certificate EFL teaching
- Experience teaching Academic English and English for Specific Purposes
- High proficiency in English

Desirable

- Cambridge DELTA/Trinity Dip.TESOL
- EFL teaching experience in Saudi Arabia
- Hold the right to work in Saudi Arabia

Main duties:

- Teaching up to 25 hours a week

- Planning, preparing and delivering well-developed lessons which motivate and inspire students
- Developing materials and resources to suit students' needs. This will sometimes involve liaising with departmental subject specialists who teach their programmes through English and acting on feedback from lecturers and students on the effectiveness of the language support
- Adapting instructions to accommodate all students' learning styles with an appreciation for learning styles and differences
- Monitoring progress and providing regular feedback to help manage students' performance throughout the course
- Designing, administering and evaluating a range of formative and summative assessments as appropriate
- Contributing to the development, evaluation, and improvement of the courses and materials
- Managing relationships with students, providing academic advice including individual learning plans
- Utilising learning spaces and tools effectively
- Using technology during lessons when required
- Participating in staff meetings and in workshops and professional development programmes
- Adhering to all university standards and procedures

Job Salary & Benefits

Holidays: Paid annual leave of thirty (36) days for every year of continued service plus full-paid leave on National Day, Eid al-Fitr and Eid al-Adha. 5 emergency days.

Salary: Competitive salary (SAR 16,000 to SAR 20, 000) depending on qualifications and experience

Other benefits: Medical insurance, annual flight allowance, end of service bonus (half the month salary)

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