

Assistant Accountant

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Company: Vanrath

Location: Dromore

Category: business-and-financial-operations

Job Description

Assistant Accountant

VANRATH is pleased to be exclusively working alongside a renowned business group in Dromore Co. Down who are in search of an Assistant Accountant. Are you looking to gain 1st class training and support? This is an ideal opportunity grow your career and become fully qualified.

The Benefits

Competitive salary

Study support with career progression

Immediate start available

Employee discount

The Role

The Assistant Accountant will report to the Financial Controller and will be responsible for:

Maintaining and updating the sales ledger and purchase ledger

Assisting with Management Accounts, Balance Sheet Reconciliations, Profit and Loss Analysis

Assisting with payroll

Vat Returns

Debtor/Creditor management

Financial Reporting

The Ideal Candidate

As an Assistant Accountant, you must have a high level of accuracy and must be self-motivated.

The ideal candidate should meet the following criteria:

At least 5 GCSE's with at least Grade B in Maths and grade C in English

Good Excel skills

Ability to work to meet deadlines and maintain a strong attention to detail

Strong communication skills with both team members and senior stake holders

Working effectively and contributing in a team environment as well as working on their own initiative

Complying with GDPR guidelines and maintaining confidentiality with regards to the business

Desirable Criteria

One or more years' experience of working within a finance function, but not essential.

The successful applicant will get tremendous support and gain exposure to a vast market.

The in-house learning opportunities are next to none, with fantastic career progression opportunities.

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