

Assistant Accountant

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Company: Sellick Partnership

Location: Ellesmere Port

Category: business-and-financial-operations

Assistant Accountant

£27,000 - £30,000

Ellesmere Port

Full Time, Permanent

Sellick Partnership have been engaged to recruit an Assistant Accountant for National professional services business based in Ellesmere Port.

Due to recent success an opportunity has arisen for an assistant accountant to join this national business and be part of their close-knit finance team.

Each day will bring different challenges so you should be prepared to get involved in payment and receipt allocations, transactional processing across sales and purchase ledgers, bank reconciliations, cashbook entry, dealing with petty cash, overseeing the use of the company credit cards, managing the company expenses process and purchase ledger. You will also assist the finance team with month end KPI production and assist the wider company with finance queries.

The ideal candidate will have experience in:

Selecting Invoices for payment

Bank Reconciliation

Entering invoice details

Month end processes

Dealing with queries

The ideal candidate will be:

Organised and have strong attention to detail

Strong and Driven

Confident with clear communication skills

Form working relationships

If you believe that you are well-suited to this excellent opportunity which provides autonomy, please apply immediately. For additional information, please contact Josh Fish at Sellick Partnership.

Sellick Partnership is proud to be an inclusive and accessible recruitment business and we support applications from candidates of all backgrounds and circumstances. Please note, our advertisements use years' experience, hourly rates, and salary levels purely as a guide and we assess applications based on the experience and skills evidenced on the CV. For information on how your personal details may be used by Sellick Partnership, please review our data processing notice on our website.

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