

United Kingdom Jobs Expertini®

Assistant Accountant

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Company: Swoon Editions

Location: United Kingdom

Category: business-and-financial-operations

Why join us?

Swoon was founded in 2012 with a mission to create distinctive designs that owners will want to keep forever, and a lofty goal to spark home obsession everywhere.

We're an online-only furniture brand that's making a digital experience better than a store.

We design original pieces in-house and our innovative NPD process discovers the next trend, fast. Our testing platform ensures designs sell online at their intended price, and our data-led approach grows sales within families exponentially, quickly. Our business model cuts out expensive overheads like shops and overstocked warehouses, which means our prices are affordable too.

Our distinctive look unlocks collaborations with leading retailers like John Lewis, M&S and many more. This diversified growth strategy is powering our brand to a significant market share. And we're just getting started...

What we're looking for

We're a young business, navigating an ever changing retail environment. We've worked hard to transition from our start up phase to becoming a profitable business, but it doesn't stop there.

To ensure our business continues to thrive, we need to foster a results driven culture where the bottom line is the bottom line. Which is why we need you.

Reporting into the Finance manager, you will have solid experience preparing the management accounts using data driven processes. Your accounting knowledge is top

notch and you've had exposure to at least one year end audit. We don't have loads of complexity in our financial statements but we do need someone who can hit the ground running with key retail accounting concepts like stock and deferred revenue.

On top of this you'll have an eye for detail with the ability to reconcile data across multiple systems to ensure revenue and costs are recognised accurately. You're also a great communicator and keen to work cross functionally with other areas of the business. You will be the sole accountant in a finance team of 4, so being an all-rounder with an ability to juggle competing priorities is essential.

Responsibilities:

The things you'll be on the hook for:

- Preparation of the monthly management accounts, full P&L and balance sheet

- Analyse results, present findings to the leadership team and drive change to achieve financial goals

- Ownership of the revenue recognition process & cost of sale

- Ownership of stock controls and reconciliation with the logistics team

- Monthly balance sheet reconciliations

- Upkeep and further improvement of controls that facilitate a smooth year end audit

- Preparation of year end accounts and key contact for the year end audit

- Produce quarterly compliance returns and liaise with HMRC as required

- Oversee coding of invoices by the accounts assistant

- Upkeep of general finance admin and filing

- Ad hoc analysis as required by the FP&A Manager

Requirements

Technical / Experience

- Part-qualified / newly-qualified with retail / FMCG / hospitality experience

At least two years' accounting experience working with both P&L and balance sheet

Data driven - used to working with multiple data sources

Advanced excel (index match, pivots, macros)

SME experience or desire to fully own the management accounts in a fast paced business

Skills

Great communicator, able to explain finance concepts to non-finance stakeholders

Excellent organisational skills and ability to juggle multiple priorities

Team player and looking for a challenge

Ability to step between detail and the big picture

Ability to work independently without supervision

Benefits

Competitive salary

Share options programme

Bonus scheme

Wellbeing allowance

Pension scheme

Private medical cover

Your birthday as an additional day off

A day off for volunteer/community work

Free furniture on each anniversary of employment

Increasing holiday allowance with tenure

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