

Assistant Category Manager

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Company: Allen Lane

Location: London Area

Category: other-general

Assistant Category Manager – Corporate Services £46,014 - £55,758 Permanent - full time- 36 hours per week Flexible Hybrid Working – London A unique London Borough has an exceptional opportunity for an experienced procurement professional to join their high performing team and expand their current skills and experience due to the increased value and diverse scope of procurement activity. With a recent restructure to establish a Transactional Procurement Team to enable the core category teams to support commissioners more effectively, as well as recently embedding new cutting-edge procurement software to support the planning, procurement, management of contracts and spend analysis. you will be joining a high performing team with continuous professional development opportunities. You will be providing support and assistance to the Category Manager, and Head of Procurement to ensure compliant procurement processes and working practices are consistent with the requirements of the Public Contract Regulations and, internal procurement codes of practice and contract standing orders. Key Skills and Experience: A demonstrable track record of success within a comparable sized organisation. Knowledge and experience of UK Procurement Law in practice. Knowledge of current best practice procurement as it relates to public sector procurement and. Experience or knowledge of developing category-based action plans. Project Management experience to proactively lead, manage and deliver contracts using the most commercially appropriate, legally compliant, routes to market. Quality improvement experience supporting commissioners, ideally in HR, ICT and Legal Services. Able to analyse and interpret complex financial data. Able to establish and develop positive relationships both internally and externally to

promote confidence and collaborative working. CIPS qualified or working toward is desirable.

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