

## Assistant Management Accountant

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Company: Page Personnel

Location: Richmond

Category: business-and-financial-operations

Hybrid Working

Opportunity for progression

### About Our Client

A dynamic, medium sized business, with a great culture and flexible working. Offices are based in Richmond upon Thames and within very easy access via public transport.

### Job Description

The Assistant Management Accountant role involves:

An understanding of financial control

Ensuring invoices are raised in a timely and correct manner

Ensuring all key monthly activities are completed on schedule

Complete all monthly bank reconciliations

Encourage and drive process improvement activities

Completing all regular daily, weekly and monthly reporting

Assist with weekly and monthly forecasting

### The Successful Applicant

The ideal candidate for the Assistant Management Account role will have:

Strong Excel, good awareness of BI / data

Excellent attention to detail and problem solving ability

Strong communication skills

Ability to work within a team environment

### **What's on Offer**

The Assistant Management Accountant role offers a competitive salary of £35,000-£45,000 per annum plus:

Hybrid working

Study support

Flexible Hours

Pension Scheme

Discretionary bonus scheme

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