

Assistant Restaurant Manager

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Company: The Carreo International

Location: United Kingdom

Category: other-general

Position : Assistant Restaurant Manager

Salary : Negotiable

Location : Leicester, UK

Responsibilities

Research new wholesale food suppliers and negotiate prices

Calculate future needs in kitchenware and equipment and place orders, as needed

Manage and store vendors' contracts and invoices

Coordinate communication between front of the house and back of the house staff

Prepare shift schedules

Process payroll for all restaurant staff

Supervise kitchen and wait staff and provide assistance, as needed

Keep detailed records of daily, weekly and monthly costs and revenues

Arrange for new employees' proper onboarding (scheduling trainings and ordering uniforms)

Monitor compliance with safety and hygiene regulations

Gather guests' feedback and recommend improvements to our menus

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