

**Band 3**

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Company: Pulse

Location: Hertfordshire

Category: arts-design-entertainment-sports-and-media

## **Are you an empathetic CAMHS Administrator looking for an exciting new role?**

We are now recruiting for a Band 3 CAMHS Administrator to join our well established NHS clients team based in Watford, Hertfordshire. The role is available to start ASAP, working full-time hours per week for an ongoing period.

The postholder will work closely with the other administrative staff within the service to ensure that administrative support and supervision is provided across the service. The successful candidate will work closely with the CAMHS Community Manager to drive quality processes through the core of the provision, coordinating & sustaining a comprehensive service offering equitable access to support.

### **Skills and experience needed:**

Managing a caseload

Offer clinical treatment work and consultation

Experience with a wide range of mental health presentations

Can work well independently and as part of the team

### **What next?**

If you are an enthusiastic candidate with excellent rapport building skills and would like to learn more, please apply today, or contact a member of our team for more information.

### **Why Pulse?**

First class support and advice from our team of dedicated and experienced consultants

£300 recommend a friend bonus scheme\*

ipoint – Electronic timesheet processing app

Regional compliance team of trained phlebotomists'

Variety of work opportunities in both NHS and private sectors

Assistance with travel and accommodation

Access to high-quality voluntary training

Daily payroll

Different payment methods – PAYE/PSC/LTD and umbrella

\*Terms and conditions apply

### **Not for you but know the perfect candidate?**

If you are registered with Pulse and recommend a friend to us, you can earn a £300 bonus per recommendation, once they have worked over 200 hours\*.

We are unable to support or accept applications from candidates who are residents within the Red or Amber list of the Code of practice for the international recruitment of health and social care personnel in England, based on the World Health Organisation (WHO) Workforce Support and Safeguard List.

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