

Caretaker / Site Maintenance

[Apply Now](#)

Company: Pertemps Bond

Location: Hodnet

Category: other-general

Caretaker / Site Maintenance

Pertemps are currently recruiting for a Caretaker/Site Maintenance to support the site manager in the delivery of quality site service and maintenance for an Academy based in Telford, Shropshire. You will carry out maintenance for the entire site to ensure the Academy complies with legal requirements relating to buildings and to the health, safety, security and welfare of staff, pupils, and visitors.

Duties include *but not limited to:*

- Open and secure the Academy premises, as and when required, including emergency closing/securing school premises and grounds. Where possible, ensure access in the event of snow, flooding, or other emergency situations.
- Check the physical security of buildings and set security alarm systems as required in accordance with the Academy's site management policy.
- Act as a nominated key holder and to respond to alarm calls and other emergencies, including fire, flood, break-in, vandalism, accident, fire, or intruder alarm operation during non-working hours, including weekends.
- Monitor aspects of the heating plant as required.
- Identify and report major damage to the Site Manager.
- If required, provide temporary caretaking assistance to other Federation or local schools.

- Assist the Site Manager in the supervision of contractors working on the Campus site.
- To assist in ensuring basic fire prevention measures are maintained.
- Assist in ensuring gardens, grounds, car parks, playing fields and approaches to the schools are maintained to an appropriate standard; that pathways and forecourts are kept weed-free, and that adequate provision is made for the collection and clearance of litter, internal and external to the buildings.
- Assist in the upkeep and maintenance of the Academy Garden to an appropriate standard. Including during school closure periods, assist the Maintenance Team with the inspection and maintain certain school equipment, effect minor repairs and report defects.
- Setting up for whole school assemblies and the setting up the exam desk for exams.

To Carry out basic maintenance and repairs to all buildings and equipment, including programmes of renewal/redecoration, with strict adherence to Health and Safety regulations, such as:

- Carpentry – repairs to doors, windows, broken keys in locks, door closure adjustment, repairs to drawers and furniture.
- Glazing – temporary repairs, making safe, methods available.
- Plastering and concrete – repairing patches, floor, and steps. Non-slip.
- Plumbing – pipe freezing, fitting stop taps, simple plumbing.
- Electricity – simple replacements.
- Remove caretaking and cleaning equipment known to be faulty and report the need for repair or carry out minor repairs if deemed competent.

Ideal Candidate Essential Criteria:

- Experience of caretaking / maintenance work.
- A clean and current, full driving licence.
- Suitable First Aid or Health & Safety qualifications (or willingness to undertake the necessary training).
- Ability to carry out basic maintenance/building requirements.
- Plumbing, carpentry, electrical skills, and basic IT skills.
- Ability to work on your own and constructively as part of a team.

- Ability to relate well to adults and children.
- Good communication, listening and observation skills.
- Ability to work under pressure and meet deadlines.
- Ability to relate to the philosophy and aims of the Federation and Academy.
- Awareness of the needs of employees and a commitment to equality of opportunity.

Hours: Mon-Fri 07.30-16.00 or 8.30-17.00 | 30-minute lunch break.

Salary: £25,514.60 per annum.

If you are interested in this role, please click **APPLY**. Alternatively, you can send your CV to taylor.butterfield@pertemps.co.uk

[Apply Now](#)

Cross References and Citations:

1. [Caretaker / Site Maintenance Jobs Hodnet ↗](#)
 2. [Caretaker / Site Maintenance Jobs Hodnet ↗](#)
 3. [Caretaker / Site Maintenance Jobs Hodnet ↗](#)
 4. [Caretaker / Site Maintenance Jobs Hodnet ↗](#)
 5. [Caretaker / Site Maintenance Jobs Hodnet ↗](#)
 6. [Caretaker / Site Maintenance search Hodnet ↗](#)
 7. [Caretaker / Site Maintenance job finder Hodnet ↗](#)
1. [Caretaker / Site Maintenance jobs ↗](#)
 2. [Caretaker / Site Maintenance jobs ↗](#)
 3. [Caretaker / Site Maintenance jobs ↗](#)

dff692ccd3/

Generated on: 2024-05-07 by [Expertini.Com](https://www.expertini.com)