

## Centre Manager

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Company: Protyre

Location: Ecclesall

Category: other-general

### Centre Manager - Tyres

Protyre is looking for a dynamic and commercially focused Centre Manager to join our growing team. We are a fast-growing national automotive company offering superb training and development opportunities.

The successful candidate will be responsible for delivering the company business objectives through effective management and co-ordination of the Centre, whilst ensuring a high level of customer service, centre standards and taking a leading role dealing with customers.

The successful candidate will deliver against Company and Centre aims objectives and targets. Manage the Centre efficiently and effectively ensuring high standards are maintained. Maintain the security of the branch, its stock, assets, customer information, and takings. Maintain compliance with statutory requirements, company policies and procedures. Maintain accurate stock control systems and processes and make available for audit in accordance with company guidelines. Ensure that equipment and machinery is regularly maintained and serviced to allow safe operation. Ensure that the appropriate responses are made in a timely fashion to requests / instructions from Management / Head Office

Ensure appropriate stock profiles are maintained, reduce availability including old tyre patterns / slow moving / non-stock items are returned to suppliers / the warehouse. Ensure

stock deliveries are stored and booked into stock on the day of delivery and regular auditing is carried out. The overall responsibility for maintaining and improving the technical, fitting standards, and quality of workmanship in the centre. Ensure all team members have read, understood and action all points in the employee handbook as they become relevant, holding briefings if necessary. Inform the Area Manager immediately of anything suspicious, unusual, or contradictory to the proper running of the branch.

## Experience

- \* Proven success as an Automotive Centre Manager or Assistant Centre Manager
- \* Demonstrable success in a sales environment
- \* Technical or Mechanical experience
- \* Experience of managing multiple priorities

## Skills

- \* Working knowledge of relevant Health & Safety requirements
- \* A high level of understanding of car technology
- \* Outstanding customer service skills
- \* Experience of account management
- \* Ability to build and maintain excellent relationships across the business
- \* Commercial awareness to maximize business opportunities
- \* Computer literate

\* Maintain a high level of integrity with a professional image and a can-do approach

\* Knowledge of employment law

\* Full UK Driving Licence

Excellent Salary + bonus. Benefits include: Finder's fee, Life Insurance, Pension, a great variety of Retail vouchers, Staff Rates, Eye Care Vouchers, Buy/Sell Holiday option, Flu Jab, Employee Assistant Program, Long Service Recognition, Enhance Maternity and Paternity payments, Cycle to Work, Charity Match.

Protyre are the UK's fastest growing supplier and fitter of tyres and automotive services, fitting over 1 million tyres every year through our fast fit centres. We offer a wide variety of careers from Administrative to Mechanical, Digital to Financial and many other exciting roles within the motor industry. Protyre is the retail branch of The Micheldever Group.

Micheldever Tyre Services (MTS).

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