

## Clerk of Works

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Company: Maxim Recruitment

Location: Bradford

Category: other-general

### Project Details

As Clerk of Works, you will need to demonstrate an ability in undertaking instructions of building works in progress on new build residential sites.

The main responsibility of a Clerk of Works will be to undertake regular inspections of construction work, such as residential developments to monitor progress and quality, verifying compliance with contractual drawings.

Successful Clerk of Works candidate will need to be confident in liaising with Building Contractors and preparing detailed reports for Employer's Agents and Project Management. Suitable candidates for this exciting Clerk of Works job will ideally live within the Yorkshire area.

### Responsibilities and Duties

Verifying compliance with contractual drawings, warranty standards and employer's requirements

Preparing written reports with supporting photographs to a high standard and submit in a timely way

Completing regular inspections to record any defects identified throughout construction which become apparent after completion of works. Ensure these are communicated and escalated to the appropriate person as identified within the contract.

Organising snagging and end of defect inspections with the client

Maintaining a good client relationship throughout

Keeping yourself up to date with building regulations and compliance

### **Desired Skills and Experience**

A Good knowledge of current Building Regulations and Warranty provider standards etc.

Thorough in reporting processes and escalating potential issues at the appropriate time.

Attention to detail / inquisitive nature.

Able to communicate effectively at all levels.

Experienced in the use of Microsoft Office 360 e.g. Word, Outlook & Excel.

Experience in passive fire safety and re - cladding projects desirable

Experience in new build high rise developments.

Experience in medical refurbishment projects would be ideal.

Experience in using tablet based digital inspection software.

### **Qualifications/Educational Requirements**

Membership of the Institute of Clerks of Works and Construction Inspectorate GB or LICWCI

### **Employing Company Overview and Profile**

This employer is a leading multi-disciplinary consultancy, committed to providing high-quality cost-effective solutions that exceed client expectations.

The vision of this employer is to be identified as a trusted client advisor, national in reach, local in service and selected for their quality and expertise in the build environment.

They pride themselves in reliable personal service, provided by motivated, professional technical experts.

They reward their hard-working staff with benefits and are keen to get you working towards professional qualifications.

### **Additional Benefits Package and Incentives**

Discretionary bonus

Excellent contributory pension

Life assurance

Reimbursement of business travel expenses

Professional membership fees paid and support with professional and career progression

Based from home/hybrid working

Generous holiday allowance with option to take extra leave and carry over unused leave.

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