

United Kingdom Jobs Expertini®

Client Service Advisor

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Company: Hagerty

Location: United Kingdom

Category: office-and-administrative-support

As a **Client Service Advisor**, you will be responsible for conversing with potential and existing clients on the telephone or face to face, helping them with their Enthusiast Car and Bike insurance policy and providing excellent customer service. An exemplary communicator is required to join the Hagerty Classic Car and Bike Client Service team in the UK market.

Ready to get in the driver's seat? Join us!

What you'll do

Utilising the inhouse database to provide customers with insurance quotations, adjust policies, and process renewals on the telephone.

Taking care of all enquires in a professional, courteous manner.

Working as part of the team.

Being able to converse at all levels with customers.

Inputting accurate information.

This might describe you

Previous experience within the insurance sector or similar or sales role (preferred not essential).

An interest in cars/bikes/classic vehicles.

Excellent communication skills.

Strong PC skills.

Other things to note

This position can be worked remotely, but initial training will take place in our Hagerty UK Bicester Clubhouse.

Familiarity with public company requirements, including Sarbanes Oxley and key regulations, if applicable. For SOX compliant roles, responsible for designing, executing, and documenting internal controls where they have been identified as owners to prevent errors in financial reporting, processes, and business operations. Including attestation to the completeness, accuracy, and compliance of all financial reporting data, where applicable.

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