

Commercial Contracts Manager

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Company: Exertis

Location: United Kingdom

Category: other-general

We are recruiting for a Commercial Contracts Manager to join our UK business to support in the negotiation and drafting of agreements with both vendors and customers.

Experience in contract drafting and negotiating or someone who is a qualified solicitor is required for this role.

Your Day-to-Day

Drafting and reviewing contract terms in line with the business' risk tolerance principles

Redlining unacceptable terms or preparing standalone comments, negotiating terms, coordinating and managing both internal stakeholders and representatives of third parties with the aim of reaching agreement on contract terms

Management of the Commercial Contracts team to ensure engagement, performance management and development

Running compliance checks on vendors and assessing outcomes, investigating and closing out risks or escalating issues raised

Escalating key risk terms, or clauses where parties cannot reach consensus

Demonstrate a strong awareness of and commitment to Ethics and Compliance and the DCC Group Code of Conduct

Role Requirements

Legal qualification – equivalent of an LLB degree

Work experience as a paralegal or equivalent in a commercial contracts role, working on commercial or sales contracts in a negotiation and legal drafting capacity

An effective communicator, with the ability to draft clearly and concisely, and to adapt contract language to reflect business requirements and/or agreed terms

Can deal effectively with a mix of complex and straightforward agreements, and a myriad of business contract priorities, in a high pressure environment

What's in it for you?

It's important to us that our people love what they do and in turn we put together a benefits package that rewards a job well done. We'll give you:

25 days holiday plus bank holidays

Social events

Health care cash plan paid for by the company

Income protection Scheme

Employee Assistance programme

Loyalty awards for key service milestones

Cycle to Work Scheme

Enhanced maternity, paternity and shared parental leave

Holiday purchase scheme

Award-winning Learning & Development team

Internal career opportunities

We value diversity and inclusion and champion a culture where everyone feels valued, included and celebrated. We're open to conversations about flexible working. If it's right for our customers, our business and for you then we'll do what we can to support it.

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