

Contracts Manager

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Company: SOLOS Consultants Ltd

Location: Brighton

Category: other-general

Our Public Sector client is looking to recruit a Contract Manager on a 6 month initial contract.

The candidate will have M&E experience with a Water Safety focus, holding recognised qualifications in Water safety would be ideal, but is not essential. Experience in Contract Management or site supervision would be beneficial but enthusiasm and self-motivation may be considered to support a shortfall here. Having experience and understanding of water safety and Legionella Control will be key for the successful candidate.

Duties/responsibilities:

- * To fulfil essential safety and Contract Management tasks due to Increased workload.
- * In order to effectively manage the requests from the Regulator of Social Housing (RSH) as well as manage the ongoing programmes of work that follow these requests, there is an acute need for this post at present.
- * The duties include essential safety checks, Contract Management (of specialist contracts such as Water L8, and Legionella Control) as well as the system replacement programme (capital programme) that are currently not being effectively fulfilled due to the lack of resource.
- * The role requires the individual to effectively and efficiently manage technical and customer communications to ensure Water legionella, remain effective and safe to use. This is to ensure the safety of our residents and staff who live and work within these properties.
- * There is also a requirement to sensitively and effectively respond to the needs of tenants, leaseholders and their representatives, while meeting and improving performance standards and retaining budgetary control.

The ideal candidate will have the following skills / experience:

- * Knowledge of health and safety legislation and emerging building safety requirements for housing providers.
- * Knowledge of the workings of a local authority/social housing environment and the importance of construction services within that context.
- * Extensive experience in relation to safety and compliance in a housing environment
- * Experience of managing risks appropriately and providing and obtaining robust advice to support critical decision making
- * Demonstrable experience of management and leadership in a related environment
- * Demonstrable track record and successful delivery of large scale and complex projects and programmes within tight timescales
- * Experience in working closely with elected Members, Senior Officers and the wider community.
- * Ability to work independently to achieve results, and to build positive relationships with colleagues and other service providers to work collaboratively to enable a cohesive approach to dealing with housing management issues.
- * High degree of political sensitivity - understanding and awareness of different political/community interests and their aspirations.
- * Excellent presentation/communication/negotiation skills.

The role will be a mixture of remote home based and site based visits so candidates must be accessible to the Brighton area.

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