

Contracts Manager

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Company: Aligra Personnel Ltd

Location: Thatcham

Category: construction-and-extraction

Our client is hiring for an incredible opportunity as a Contracts Manager based in Thatcham, Berkshire! This is a full-time, permanent role for the right candidate.

You must have proven experience running multi-disciplinary contracts in a similar role and enjoy travelling as you will be required to do occasional nights away to Scotland!

Shift:

* Monday to Friday

* Occasional Weekend Work

* 40 hours a week

Pay:

* £44,000 - £48,000 per annum

Responsibilities:

* Manage satellite sites in Scotland and Hertfordshire, requiring some travel and nights

away.

- * Contract and programme management to ensure KPIs, installation targets, and deliverables are met.
- * Write and review processes, ensuring processes are implemented and monitored appropriately.
- * Produce and analyse progress reports, update costs, and forecasts.
- * Management of subcontractors, ensuring they work to a high standard whilst maintaining health and safety requirements.
- * Manage direct reports, including appraisals, objectives settings and workload management.
- * Implement risk management processes, review risk registers and manage risk controls.
- * Ensure periodic review of progress, budget resources and forward planning are carried out, and lookahead programme are in place.
- * Produce and update work plans, liaising with other departments to ensure dates are realistic and achievable.
- * Identify risks, elevate the major ones to the risk register and work to mitigate risks with management team.

Benefits:

- * Private Health Scheme and Death in Service.
- * Pension scheme.

- * Free parking.

- * Access to company vans.

- * Social events.

- * Casual dress.

Requirements:

At least 3 years proven experience working in a similar role.

- * A background in civil engineering, facilities maintenance, traffic management or manufacturing.

- * Creation of method statements and risk assessments and compiling pricing and creating complex quotations.

- * Experience in a similar role with a background in Project Management.

- * Full UK Driving Licence is required.

If you are interested in this position, please apply today or contact our Newbury branch on (phone number removed) for further information.

Aligra have been established since 2007 and have since implemented supply partnerships with a number of the UK's leading logistics companies. Whilst we work across all industries, we specialise in recruitment and talent management for the Automotive & Engineering, Driving & Industrial, Hospitality and Professional & Executive sectors.

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