

Contracts Manager

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Company: AGM Construction Recruitment

Location: United Kingdom

Category: other-general

We are working on behalf of well established yet growing construction company based in Durham, dedicated to delivering high-quality residential and commercial refit and refurbishment projects. With a strong commitment to excellence and client satisfaction, they take pride in transforming spaces and creating environments that meet our clients' needs.

Job Overview: We are currently seeking an experienced Contracts Manager to join our team. The ideal candidate will play a vital role in overseeing and managing the successful execution of residential and commercial refit and refurbishment projects. You will be responsible for ensuring projects are completed on time, within budget, and to the highest quality standards.

Key Responsibilities:

Project Management: Oversee the entire project lifecycle, from planning and procurement to execution and handover.

Client Relations: Maintain positive client relationships, understand their project requirements, and ensure their satisfaction.

Budget Management: Manage project budgets, monitor costs, and implement cost-saving strategies.

Team Leadership: Lead and motivate project teams, including site managers, contractors, and subcontractors.

Quality Assurance: Ensure all work meets quality standards and complies with

regulatory requirements.

Contract Administration Oversee contract negotiations, manage subcontractor agreements, and ensure compliance.

Risk Assessment Identify and mitigate potential project risks and issues.

Reporting: Provide regular project status reports to senior management and stakeholders.

Safety Compliance: Implement and enforce safety protocols to maintain a safe working environment.

Qualifications:

Proven experience as a Contracts Manager in the construction industry.

Strong knowledge of construction techniques, methods, and materials.

Ability to read and interpret construction plans and drawings.

Excellent communication and interpersonal skills.

Proficient in project management software and tools.

A commitment to safety and quality.

Strong leadership and team management skills.

Relevant certifications or degrees in construction management a plus.

Benefits:

Competitive salary and benefits package.

Opportunities for career growth and professional development.

Supportive and collaborative work environment.

Challenging and rewarding projects

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