

Credit Control

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Company: Ashdown Group

Location: Welham Green

Category: other-general

Credit Controller

- Permanent full time role based in Hatfield, Hertfordshire (Free parking on site)
- Salary up to £32,000 based on experience
- Well established and market leading organisation with a friendly culture

A successful and growing company based in Hatfield is looking for an experienced Credit Controller to join its finance team. Duties will include:

- Working with sales and operations functions to minimise debt
- Updating ledgers
- Providing a professional service to customers whilst ensuring credit control processes are met
- Taking payments and coordinating credit account applications
- Weekly update meetings

- Working to resolve queries

To be considered for this credit control vacancy you will need to have the following skills and experience:

- Good knowledge and practical experience in credit control
- Previous experience working with accounting systems (ERP/CRM) and Microsoft Office
- Knowledge of bookkeeping
- Previous experience of producing debtor reports
- Strong organisational and numeracy skills
- Strong interpersonal skills with a friendly nature

Please note you will need to be a car driver given the company location on the outskirts of Hatfield. It is easily commutable from neighbouring locations such as St Albans, Potters Bar, and Welwyn Garden City. Hours of work are 7.30am - 4.30pm due to the nature of the industry.

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