

Credit Controller - Hybrid Role

[Apply Now](#)

Company: Stone Recruitment Group

Location: Manchester

Category: management

My Client is a leading Healthcare Law Firm and is seeking an individual to be involved in HR matters for all five of their offices. Their aim is to provide outstanding legal services that deliver the best possible client outcomes whilst nurturing a culture that makes us a “great place to work”.

The Role

The primary responsibility of the Credit Controller is to ensure the delivery of a professional and effective credit control service to the firm. You will ensure that bills are paid in accordance with agreed time scales.

You will be responsible for managing debt levels and work closely with teams across the firm to reduce overall debt. You will also be responsible for carrying out daily/monthly tasks, dealing with incoming queries and maintaining client records and to ensure that Work in Progress (WIP) is maintained at agreed levels.

Core Duties and responsibilities although not limited to:

- Day- to-day management of the debtors ledger
- To manage debt, clear aged debt maximise monthly cash collection and report against key

metrics.

- Ensure Fee Earners actively participate in discussing aged debt with clients
- Collaborate closely with other members of the finance team especially billing team and cashiers. Able to identify areas which could be changed and implement change where needed.
- Good knowledge of the invoicing and collections process
- Identify any areas for improvement and implement changes where necessary.

Essential:

- Demonstrable proven experience in a credit control environment.
- Good problem-solving skills.
- The ability to manage your own work.
- Good negotiation skills.
- A calm and professional manner.
- Aptitude to deal with people at all levels.
- Strong IT skills and able to work with a case management system.
- Highly organised and able to work under pressure.
- Good communication skills both verbal and written.
- Able to work part of a team.

Desirable:

- Experience of using Aderant.
- Experience of Visual Files.
- Strong MS Excel skills.
- Understanding of and experience in applying accounting principles.
- Appetite to learn about and apply artificial intelligence.
- Experience of working in a Law or other professional services firm.

Any other duties as reasonably directed by the Financial Controller.

(* Advertised working hours are from 09.00 – 17.00 but staff may be required to work

additional hours, sometimes at short notice, in order to deal with work in hand.

Please note, this job description is not contractual and may be amended or revised from time to time, to meet the needs of the firm or the department. It will be reviewed periodically.

If you have the skills and experience please apply by submitting your latest CV now.

[Apply Now](#)

Cross References and Citations:

1. Credit Controller - Hybrid Role [AtlantajobsearchJobs ManchesterAtlantajobsearch](#) ↗
2. Credit Controller - Hybrid Role [Jakartajobs Jobs ManchesterJakartajobs](#) ↗
3. Credit Controller - Hybrid Role [TechgiantcareersJobs ManchesterTechgiantcareers](#) ↗
4. Credit Controller - Hybrid Role [Findsalesjobs Jobs ManchesterFindsalesjobs](#) ↗
5. Credit Controller - Hybrid Role [Costaricajobs Jobs ManchesterCostaricajobs](#) ↗
6. Credit Controller - Hybrid Role [Maxillofacialjobs Jobs ManchesterMaxillofacialjobs](#) ↗
7. Credit Controller - Hybrid Role [Delhijobs Jobs ManchesterDelhijobs](#) ↗
8. Credit Controller - Hybrid Role [Realestatejobsnearme Jobs Manchester Realestatejobsnearme](#) ↗
9. Credit Controller - Hybrid Role [FindparttimejobsJobs ManchesterFindparttimejobs](#) ↗
10. Credit Controller - Hybrid Role [Searchukjobs Jobs ManchesterSearchukjobs](#) ↗
11. Credit Controller - Hybrid Role [Free-job-postings Jobs ManchesterFree-job-postings](#) ↗
12. Credit Controller - Hybrid Role [Videoplatformjoblistings Jobs Manchester Videoplatformjoblistings](#) ↗
13. Credit Controller - Hybrid Role [Berlinjobsearch Jobs ManchesterBerlinjobsearch](#) ↗
14. Credit Controller - Hybrid Role [Marketingjobs Jobs ManchesterMarketingjobs](#) ↗
15. Credit Controller - Hybrid Role [Topjobsearch Jobs ManchesterTopjobsearch](#) ↗
16. Credit Controller - Hybrid Role [Highestpayingjobs Jobs Manchester Highestpayingjobs](#) ↗
17. Credit Controller - Hybrid Role [Federaljobs Jobs ManchesterFederaljobs](#) ↗

18. Credit Controller - Hybrid Role Canadajobscareer Jobs Manchester

Canadajobscareer ↗

19. Credit controller - hybrid role Jobs Manchester ↗

20. AMP Version of Credit controller - hybrid role ↗

21. Credit controller - hybrid role Manchester Jobs ↗

22. Credit controller - hybrid role JobsManchester ↗

23. Credit controller - hybrid role Job Search ↗

24. Credit controller - hybrid role Search ↗

25. Credit controller - hybrid role Find Jobs ↗

Source: <https://uk.expertini.com/jobs/job/credit-controller-hybrid-role-manchester-stone-recruitment-gr-221430257/>

Generated on: 2024-05-02 by Expertini.Com