

Credit Controller

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Company: Axon Moore

Location: Ince-in-Makerfield

Category: other-general

Credit Controller | £26,000 - £30,000 | Wigan | Great team and culture | Friendly and supportive management team

Axon Moore are exclusively partnering with a firmly established business in Wigan experiencing rapid growth as they recruit an experienced Credit Controller to join their friendly team in a broad and varied role on a full-time permanent basis.

Key Responsibilities and Duties:

Ensure timely collection of customer receipts in line with agreed payment terms

Accurate posting of receipts to assist with bank reconciliation process

Ensuring credit limits and customer payment terms remain accurate on the system

Building rapport with key customers to ensure cash collection targets are met

Ensure all month end queries are cleared in a timely manner

Regular review of credit reports and customer payment performance to ensure customer credit limits maintained

Providing reports on accounts receivable analysis and potential exposure to overdue balances

Assistance across General Ledger, i.e. posting journals

Ad hoc accounts work

Required Experience and Skills:

At least 2 years' experience in a similar role

Able to build good working relationships

Excellent interpersonal and customer service skills

Strong written and verbal communication skills

Good organisational and time-keeping skills

High attention to detail and able to take ownership of their role

Good IT and MS Excel skills

Our local Lancashire Axon Moore team recruit all accounting and finance roles from CFO to transactional finance on both a temporary and permanent basis. For more information about this role or our wider team, please contact Jack Moss at or on (phone number removed) see our website at

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