

Credit Controller

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Company: Page Personnel

Location: Manchester

Category: business-and-financial-operations

Skill development & Career growth

Contribute to a leading company's growth

About Our Client

Working for a well-established and respected company, committed to delivering excellence in the industry. With a strong reputation for quality and customer satisfaction.

Job Description

Key Responsibilities:

Proactively manage a portfolio of accounts to ensure timely collection of outstanding debts

Communicate with clients via telephone, email, and other channels to facilitate debt recovery

Monitor and analyse accounts receivable ageing reports, identifying and addressing discrepancies

Collaborate with internal departments to resolve billing and payment issues

Negotiate payment plans and settlements with clients when necessary

Maintain accurate and up-to-date records of all collections activities

Provide timely and accurate reports on collections performance to the finance team

Other Ad-Hoc duties

The Successful Applicant

The Successful Candidate Requires:

Previous experience as a Credit Controller or in a similar role

Strong understanding of credit control procedures and debt recovery strategies

Excellent communication and negotiation skills

Proficiency in using financial software and Microsoft Office suite

Attention to detail and strong analytical abilities

Ability to work independently and as part of a team

What's on Offer

Benefits:

Career development and growth prospects within a reputable company

A salary between £23,000 - £27,000

Company pension

25 days holiday + bank holidays

Cycle to work scheme

Health benefits

Free on-site parking

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