

## Credit Controller

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Company: Sellick Partnership

Location: Manchester

Category: other-general

Credit Controller

£25,000-£30,000

Manchester

Credit Controller required to join an award-winning organisation based in Manchester. My client is looking for an enthusiastic individual who is an experienced Credit Controller to join their dynamic and growing finance function on a full time basis.

Working very closely with the Credit Control Manager you will take on a number of responsibilities whilst working alongside a supportive team. This is an excellent opportunity for someone who is looking to gain experience working in a fast paced, hard-working team environment.

The key responsibilities of a Credit Controller will include:

- Responsible for managing your own portfolio of clients

- Full control and management of the company sales ledger

- Proactively recovering outstanding sales invoices as per agreed terms

- Proactively reducing the debt of days to improve company cash flow

- Posting cash received from clients to the ledger

- Provide weekly reporting to the Group Credit Manager regarding cash collection and placement fees

Negotiate payment plans with clients to recover outstanding debts

Follow the debt chasing process through to court action

Required skills of the Credit Controller:

Minimum of 2 years previous experience within a similar Credit Control role.

You must have experience in using Microsoft office packages

Ability to communicate at all levels in a professional manner

You will be persuasive, good time management and communication skills

You must be presentable, a good communicator, willing to learn and able to use your own initiative.

Be able to work efficiently under pressure

Excellent time management skills and efficiency.

If you believe you have the necessary skills, ambition and experience for the Credit Control role, please apply now, or contact Sam Sullivan at Sellick Partnership. With the department workload increasing due to the success of the organisation, the client is looking for a relatively quick appointment. The closing date is Friday 10th May at 4pm.

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