

Credit Controller

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Company: Get-Recruited (UK) Ltd

Location: Stockport

Category: other-general

CREDIT CONTROLLER

STOCKPORT

(HYBRID AFTER 3 MONTHS: 3 DAYS OFFICE / 2 DAYS HOME)

£27,000 to £30,000 BASIC + BENEFITS

THE COMPANY:

We're proud to be working with a highly respected company located in the heart of Stockport that is looking to recruit a Credit Controller to join the business.

As Credit Controller, you'll be responsible for contacting business customers by telephone and email to tactfully collect outstanding and overdue invoices. In addition, you'll conduct reconciliation of the bank and post incoming payments to sage to ensure that the debtors are up to date. Current experience in B2B or B2C Credit Control is required, as well as, experience of Sage and MS Excel.

This is a great opportunity for an individual to join a stable and well-respected organisation where you will be looked after for years to come!

THE CREDIT CONTROLLER ROLE:

Reporting to the Finance Manager, you'll be responsible for the managing the Credit Control activities for the business with an objective of reducing debtor days.

Contacting key clients by telephone and email to chase payment for invoices falling due, due and overdue.

Responsible for ensuring that the Sales Ledger is up to date, communications are logged, and payments are posted.

Sending pre-due and overdue letters and statements in a timely manner

Working with directors and managers to resolve any client billing queries.

Negotiating, setting up and monitoring payment plans for debtors, in collaboration with external financing partners.

Preparing reports and keeping monthly payment plans on track and recorded on sage.

Weekly meetings with directors to provide updates.

Monthly meeting with financial controller to review progress and procedures.

Improving current debtor days

THE PERSON:

Current experience in a Credit Controller or Collections position, in either B2B or B2C Credit Control, ideally with 2 Years + of experience.

Excellent communications who can maintain long standing relationships and tactfully collect due and overdue invoices.

Good negotiation skills to either achieve payment in full or commercially sensible payment plans to reduce outstanding debts.

Experience of Sage and MS Excel (basic to immediate) is essential.

Highly organised and professional in approach

Great attention to detail

TO APPLY:

Please send your CV for the Credit Controller position via the advert for immediate consideration.

Get Recruited is acting as an Employment Agency in relation to this vacancy.

Cross References and Citations:

1. **Credit Controller Professorjobs Jobs StockportProfessorjobs** ↗
2. **Credit Controller ReceptionistjobsJobs StockportReceptionistjobs** ↗
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