

Credit Controller

[Apply Now](#)

Company: Hamilton Woods

Location: West Midlands

Category: other-general

Credit Controller - £27,000 - £29,000 PA - Edgbaston, Birmingham

Hamilton Woods are currently working with a leading wholesale electrical distributor based in Edgbaston, Birmingham. This is a varied role, suited to someone with strong communication skills and ability to develop good working relationships with internal and external customers.

Responsible for effective and efficient management / monitoring of a portfolio ledger comprising of up to 300 complex National accounts with a total debt of up to £11m. Minimising aged debt and maximising cash collection using both EDI and standard trading platforms whilst developing good working relationships with internal and external customers via phone and email.

Duties & Responsibilities:

Ensure effective control of Customers by monitoring shortfalls and taking appropriate action. Collect payments according to agreed terms, achieve cash collection targets and resolve and minimise overdue debts.

Ensure all customer requirements are fulfilled and delivered on time in line with the SLA and KPI.

Monitor large commercial queries ensuring that item(s) are progressed and resolved in timely

manner.

Escalate any serious concerns accordingly to the Collection Support Specialist.

Review payment plans when requested.

Place customers on credit hold where necessary.

Regular review calls and some face to face meetings with customers.

Review accounts for legal action.

Review order release requests.

Utilise Sidetrade to ensure account portfolio is managed effectively ensuring To Do Lists are actioned daily and all activity logged to include invoice qualification.

Ensure emails are actioned in a timely manner and customer account information is accurate and regularly updated with digital contacts at every opportunity.

Ensure overtrading is monitored and appropriate actions taken.

Complete monthly cash forecast and pre-call on all high value amounts above agreed threshold.

Skills & Experience

At least 2 years' experience in Credit Control managing complex National accounts.

Strong communication skills, capable of building effective, long term relationships.

Enjoys interaction with internal and external customer focus.

Competent user of Microsoft Office and Outlook.

Intermidate/advanced experience of Excel, V-lookups, pivot tables is essential.

COUPA portal experience.

Ability to manage and prioritise workloads in a fast paced environment.

If you would like to apply for this Credit Controller role, please get in contact with your CV attached to (url removed)

[Apply Now](#)

Cross References and Citations:

1. **Credit Controller EntertainmentjobsnearmeJobs West Midlands Entertainmentjobsnearme** ↗
2. **Credit Controller Onlinejobsearch Jobs West Midlands Onlinejobsearch** ↗
3. **Credit Controller Francejobs Jobs West Midlands Francejobs** ↗
4. **Credit Controller Weldingjobs Jobs West Midlands Weldingjobs** ↗
5. **Credit Controller Searchamericanjobs Jobs West Midlands Searchamericanjobs** ↗
6. **Credit Controller Uzbekistanjobs Jobs West Midlands Uzbekistanjobs** ↗
7. **Credit Controller Networkengineerjobs Jobs West Midlands Networkengineerjobs** ↗
8. **Credit Controller Jobdescriptionsample Jobs West Midlands Jobdescriptionsample** ↗
9. **Credit Controller AustraliajobscareerJobs West Midlands Australiajobscareer** ↗
10. **Credit Controller Marketingjobs Jobs West Midlands Marketingjobs** ↗
11. **Credit Controller Omanjobs Jobs West Midlands Omanjobs** ↗
12. **Credit Controller MalaysiajobsJobs West Midlands Malaysiajobs** ↗
13. **Credit Controller Kazakhstanjobs Jobs West Midlands Kazakhstanjobs** ↗
14. **Credit Controller Trademethejobs Jobs West Midlands Trademethejobs** ↗
15. **Credit Controller Softwareengineeringjobs Jobs West Midlands Softwareengineeringjobs** ↗
16. **Credit Controller Searchnzjobs Jobs West Midlands Searchnzjobs** ↗
17. **Credit Controller Realestatejobsnearme Jobs West Midlands Realestatejobsnearme** ↗
18. **Credit Controller Dairyjobs Jobs West Midlands Dairyjobs** ↗
19. **Credit controller Jobs West midlands** ↗
20. **AMP Version of Credit controller** ↗
21. **Credit controller West midlands Jobs** ↗
22. **Credit controller JobsWest midlands** ↗
23. **Credit controller Job Search** ↗
24. **Credit controller Search** ↗
25. **Credit controller Find Jobs** ↗

