

## Customer Relationship Specialist

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Company: Noble Recruiting

Location: Ilford

Category: other-general

Our client is a fast growing mortgage company revolutionising the process of lending. Providing their customers with a 5 star service, they are looking for a Customer Relationship Specialist to join their busy team. The successful candidate will be customer focused, enthusiastic and proactive individual. This is a hybrid opportunity once you have been fully trained.

The Role:

Working in a fast paced environment the Customer Relationship Specialist will be -

- \* Looking after all things pre-application and post-completion
- \* Supporting customers, helping them to be prepared as possible
- \* Understanding of the house buying process
- \* Managing brokers diaries, booking in appointments with both new and existing customers
- \* Contacting and managing customers through various channels including CRM systems, introducer networks and social media
- \* Proving exceptional customer service, nurturing and building relationships
- \* Prioritise multiple tasks and projects effectively
- \* Supporting other business departments when required

The Person:

- \* Ability to build strong relationships
- \* Excellent customer service skills
- \* Driven and self-motivated
- \* Ability to use your own initiative and problem solve quickly and efficiently

- \* Excellent communication skills, both written and verbal
- \* Positive and enthusiastic attitude. Happy to give input and ideas
- \* Well organised
- \* Excellent time keeper

This is a full time role Monday to Friday. Covering the core hours of the working day there can be some flexibility and once fully trained, this will be a hybrid role.

Salary is £22,000 - £28,000 DOE. Benefits include 22 days holiday plus bank holidays.

Company pension. Flexible hours. HR & well Being Services.

Important Notice: Noble Recruiting Limited, located in Billericay, Essex, is an equal opportunities employer. With over 15 years of experience, we specialise in both permanent recruitment and the supply of temporary workers. By applying for this role, your details will be processed by Noble Recruiting Limited. For details on how we handle your information, please refer to our Privacy Policy on our website.

Application Status: Due to the high volume of applications, if you haven't heard from us within 14 days, please consider your application unsuccessful at this time

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