

Delivery Programme Lead

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Company: Daniel Owen Ltd

Location: East London

Category: construction-and-extraction

Delivery Programme Lead

East London

£45k - £49K + Package

Repairs & Maintenance

Daniel Owen are proud to be representing a leading Housing Company in the East London area who are looking for a brand new Delivery Programme Lead to join their team covering all planned works projects in East London.

They are looking for a Site/Programme Lead to come on board and manage all the Planned Works contracts. Working closely with the Partnership Manager, you will manage the day-to-day operation of the major works programmes and projects.

Duties:

Supervision of the planned contracts ensuring that all operatives are working efficiently and productively

Ensuring that suppliers/subcontractor works are carried out in accordance with the work sheets given and in a timely manner meeting all contract KPI targets

Liaising with the customers and dealing with any queries or issues which may arise

Ensuring works are completed on time and to a high-quality standard

Ensure all client's expectations are achieved

Ensure that paperwork and reports are fully completed and submitted in-line with the Company procedure

Overseeing health and safety procedures are being adhered to on sites

Be jointly responsible for ensuring the workplace is tidy and safe

To complete time sheets and work sheets and reports as required

Attend inspections where necessary

Previous Social Housing Supervisor experience required

Experience working on reactive repairs, voids, or planned works projects

IT Literate If this sounds like a role that suits your profile, then feel free to get in touch

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