

## Dispatch Supervisor

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Company: Mak Jobs Ltd

Location: Crick

Category: other-general

MAK Jobs is recruiting for an experienced Despatch Coordinator on behalf of our client. We are thrilled to be working with this well-established prestige company who are offering a fantastic opportunity for the right candidate.

Location: Crick

Salary: £12.65 - £14.18 per hour

Shift: Monday to Friday 07:00 - 16:30

The ideal candidate should have a Reach Truck licence and experience in managing despatch operations.

Key Responsibilities:

- \* Coordinate and oversee despatch operations
- \* Ensure timely and accurate delivery of goods
- \* Manage inventory and stock levels
- \* Supervise and lead despatch team
- \* Operate FLT trucks
- \* General warehouse duties

Requirements:

- \* Reach truck licence
- \* PC Literate
- \* Proven experience in a similar role
- \* Strong organizational and communication skills
- \* Ability to manage and prioritize tasks effectively

\* Ability to prioritise tasks within a daily work allocation

\* Positive and 'can do' attitude.

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