

## Events Assistant Volunteer

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Company: Greener and Cleaner

Location: Bromley

Category: business-and-financial-operations

## Events Assistant Volunteer

**Basis** : Minimum 1 x 3 hour shift but we hope you will want to do more! Shifts will fall within The Hub opening hours, please indicate your availability on the application form.

The Hub is open Monday, Thursday, Friday, and Saturday, 10am-6pm and Sunday, 11am-5pm.

(We are closed on Tuesdays and Wednesdays so aren't specifically looking for support on those days in The Hub).

**Section** : Volunteer support

**Reporting to:** Green Hub Coordinator

**Location:** Based in The Glades, Bromley

**Responsible for:** Creating a supportive, non-judgemental and engaging experience for the visitors and other volunteers in our Green Hub

**DBS Check: Some volunteer duties may require a DBS check**

### About the role

The Hub from Greener and Cleaner is looking for volunteers to help at our regular events. We are especially interested in anyone with skills in:

Customer facing roles

Event planning

Fundraising

**What will you be doing?**

We've created a supportive, judgement-free and engaging experience for visitors in our Hub where they can find out about climate change and what they can do about it. This is supported by an extensive events programme. Your role is central to providing a great experience at events for all our visitors in a diverse community.

Read the full description [here](#).

### **Who are we looking for?**

Someone with great communication skills who likes to approach and meet new people. Ideally with a background in any of the following:

Customer facing roles

Event planning

Fundraising

Comfortable working in a customer-facing role in a diverse community.

A team player. We're mostly all part-time and/or volunteers relying on, and supporting each other, in our various roles. We're a very friendly bunch and warmly welcome new people on the team.

You'll need to be over 18, please.

If you have some experience with social media this would also be beneficial to the role, but not essential.

### **What difference will you make?**

You'll be part of our pilot project which, if successful, will see versions of The Hub rolled out across the UK, providing a blueprint for others to be shared and upscaled.

This is about engagement and encouragement: about trying and learning. We want to make people feel that whatever they can do helps, by attending events and learning new skills this is all part of the small everyday changes they can make to help fight climate change.

Your role will be central to the event experience.

### **Apply today**

**If you are able to commit 3 hours per month to this volunteer role please apply online here or contact us at [jobs@greenerandcleaner.co.uk](mailto:jobs@greenerandcleaner.co.uk)**

You can also download printable application form [here](#). [Coming soon].

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