

Facilities Services Assistsant

[Apply Now](#)

Company: Sodexo

Location: Weybridge

Category: other-general

Job Introduction

Sodexo are on the look out for a **Facilities Services Assistant** in **Weybridge (KT13 0DE)**! If you are an organised individual who thrives on being a master multi tasker, then we want to hear from you! Join us to be part of an organisation *packed* with enthusiasm for creating an exceptional level of customer service!

What you'll do:

- Perform tasks as a Packaging Technician supporting the warehouse and packaging operations

- Assisting the logistics and housekeeping team with movement of goods and waste around site

- Maintain a tidy and inviting reception area

- Support the laboratory cleaning team with laundry and commercial product movement

- Be the go-to person to providing information and assistance

What you bring:

- Team worker with a flexible approach to all areas of Logistics

- Strong organisational abilities and attention to detail

An ability to navigate simple IT systems and basic Microsoft packages (Word/Excel)

Clear communication, literacy and numeracy skills

Previous experience in a similar role is a plus

What we offer:

Working with Sodexo is more than a job; it's a chance to be part of something greater.

You'll belong in a company and team that values you for you; you'll act with purpose and have an impact through your everyday actions; and you'll be able to thrive in your own way. In addition, we also offer a range of resources, rewards and benefits for our colleagues and their families:

Unlimited access to an online platform offering mental health and wellbeing support.

An Employee Assistance Programme to help with everyday issues or larger problems where you may need additional support, including legal and financial advice, support with work related issues or personal issues such as bereavement.

Access to a 24hr virtual GP Service

The Sodexo Discounts Scheme, offering great deals 24/7 (also open to friends and family).

Save for your future by becoming a member of the Mercer Aspire Pension Plan

A death in Service benefit for colleagues who pass away whilst employed by Sodexo

Opportunities to enable colleagues to grow and succeed throughout their career at Sodexo, including apprenticeships and a variety of learning and development tools.

Bike to Work Scheme to help colleagues to do their bit for the environment whilst keeping fit.

Ready to be part of something greater? Apply today!

Sodexo reserves the right to close this advert early if we are in receipt of a high number of applications

Package Description

FACILITIES SERVICE ASSISTANT

Monday - Friday

hours per week

£;per hour + Sodexo Benefits

Full uniform and training provided

Free parking onsite

5 minute walk from local train station

Discounted staff canteen

20 days annual leave increasing to 25 with service

Check your local transport links here: - the destination you should input (KS13 ODE)