

## Finance Manager

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Company: Addington Ball

Location: Hinckley

Category: other-general

We are looking for a Finance Manager who can motivate and lead our finance team. This person should be capable of providing clear direction and guidance for a varied skill level team. A successful candidate will be able to delegate effectively and identify training gaps within the team.

This person will be ultimately responsible for ensuring that our Finance team follow a best practice approach following a high standard of accuracy. Providing clear communication with the key stakeholders is a vital part of this position and requires a confident individual.

Key responsibilities:

Preparation of monthly management accounts including supporting reconciliations

Review control accounts reconciliations on a rolling basis to aid year end accounting including extract and checks on profit and loss analysis

Oversee bank reconciliations

Monitor the completion and production of sales and purchase ledger providing authorisation

Assist with the preparation of year end accounts, including the provision of support and assistance during the annual audit ensuring it is delivered in a timely and effective manner

Authorise bank payments and overheads

Day to day cash flow management

Manage the annual budget process

Submission of monthly/quarterly returns to HMRC

Provide reports and updates to the management team

Complete monthly 1-2-1's and annual Performance Development Reviews with the team to support development and identify areas for improvements

Identify and report any risk identified in a timely manner to the Senior Management

Negotiation of company insurances

What we are looking for:

AAT / ACCA / CIMA or equivalent

Knowledge of Access Dimensions would be beneficial

Experienced in management of an accounts team / department

Advanced experience using excel and reporting

Experience / knowledge of payroll

Experienced in daily, weekly, monthly and annual accounting

Excellent written and verbal communication skills

Interested?

Register your interest by applying today or call Richard (phone number removed) to discuss this opportunity further, always in complete confidence. You can also visit the Addington Ball website or follow us on twitter @AddingtonBall to see all our current vacancies, news and updates.

Addington Ball is a specialist finance and accounting recruitment consultancy covering the Midlands and Northern Home counties. We are a member of TEAM and are acting as an Employment Agency in relation to this vacancy. Job ref - ABJ/(phone number removed) - Finance Manager

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