

## Finance Manager (Maternity Cover)

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Company: Sephora United Kingdom

Location: United Kingdom

Category: other-general

### Position

Finance Manager (Maternity Cover)

### Profile

At Sephora we inspire our customers, empower our teams, and help them become the best versions of themselves. We create an environment where people are valued, and differences are celebrated. Every day, our teams across the world bring to life our purpose: to expand the way the world sees beauty by empowering the ExtraOrdinary in each of us. We are united by a common goal - **to reimagine the future of beauty.**

The Finance Team are responsible for delivering all finance and accounts services for the business in a timely, effective and accurate manner. This is an excellent opportunity to be involved in monthly finance tasks but also being involved in finance projects within the business.

### Duties and Responsibilities:

Support in the month end close and production of monthly management accounts for the business

Ensure all key month end postings are carried out on an accurate and timely basis

Liaise with key budget holders in the business (business partnering) to ensure all costs are recognised correctly in the management accounts

Ensure that all cost variances to Budget and Forecast are investigated and understood

Ensure that key Balance Sheet accounts are understood and properly reflect the business operations – such as voucher provisions, stock, stock provisions, deferred income

Prepare monthly cost centre reports and other ad hoc reports for key business managers and assist them with understanding of their reports and with day to day budgetary control

Carry out ad hoc analysis of financial performance as needed

Liaise with external tax specialists to ensure R&D and capital allowance claims are submitted accurately and timely, providing them with the information required

Oversee the treasury function including 1 direct report - finance assistant (treasury) – to ensure cash is managed and forecast accurately, including all group reporting, fund requests, and bank and cash reconciliations

Work with the tech team to ensure accurate accounting for the new loyalty program

Support the Finance Director and CFO with the financial management of the Group as needed.

**Skills / Qualifications:**

ACCA/ACA qualified.

Experience of preparing management accounts including key account reconciliations and cost variance analysis preferable.

Treasury experience preferable.

Strong all round computer skills with intermediate or advanced excel skills.

Excellent interpersonal and communication skills as well as a strong work ethic.

Ability to work to tight deadlines and manage workload independently.

**While at Sephora, you'll enjoy...**

**The people**You will be surrounded by some of the most talented leaders and teams – people you can be proud to work with.

**The learning**We invest in training and developing our teams, and you will continue evolving and building your skills through personalized career plans.

You can **unleash your creativity**, because we've got disruptive spirit. You can **learn and evolve** because we empower you to be your best. You can **be yourself**, because you are what sets us apart. **This, is the future of beauty. Reimagine your future, at Sephora.**

Sephora is proud to be an equal opportunity workplace for all. We do not discriminate in recruitment, hiring, training, advancement, or other employment practices. We celebrate diversity and are committed to creating and fostering an inclusive environment for all employees.

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