

## Finance Manager

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Company: Chronos Consulting

Location: United Kingdom

Category: other-general

## Job Description

### Finance Manager

**Location: Bristol, UK** Our client is an innovative engineering consultancy of about staff, whose mission is to create high-performing buildings and infrastructure. It is a great place to work and we regularly pick up awards recognising this, including being in the Sunday Times Best Companies To Work For. It is an easy place to find purpose and value in your work. You'll need to be a self-starter who is willing to spot opportunities for growth and innovation. Getting to know what we do, how we deliver our work and who our key people are across the business will be crucial, requiring a go-getter attitude. You won't be afraid to pick up the phone or hop on the train to visit key individuals and offices in order to get a real understanding of what's needed. You'll work very closely with the wider team and support will be second to none, with plenty of regular face time with the Finance team and Finance Director. **Key responsibilities** Ensuring compliance with new client on boarding policies, risk management, credit checks and contract terms Managing project data on our in-house project management platform, Helix, to ensure accurate and complete information is uploaded for new and existing clients Overseeing production of sales invoices in conjunction with delivery teams, ensuring timely and accurate invoicing Introducing improved processes for invoicing, applications and WIP Assisting with credit control, especially in resolving queried or overdue debts Co-ordinating the collation of management accounts information from teams, liaising with the central finance team to produce divisional MI Reviewing project profitability and making recommendations where possible Reviewing/ auditing WIP balances across the

different locations to verify balances  
Co-ordinating the annual budgeting process by teams, collating information and submitting budgets in line with companywide policy and timetable  
Managing the orders and prospects database by team, updating the monthly submissions  
Managing the support staff in the two divisions who assist in collating financial information  
Overseeing divisional overhead expenditure against budget and ensuring appropriate cost control

**The person we seek** A qualified accountant with experience of working in an engineering consultancy or contracting business, in a similar role  
Knowledge of construction specific payment mechanisms, applications for payment etc.  
Experience of supporting resolution of payment disputes  
Attention to detail, tenacity and robustness are key characteristics required to succeed, together with strong interpersonal and communication skills  
MS Office and ideally Navision accounting system knowledge

**What you can expect** Inspired and motivated colleagues. A good team, office and employer. A responsible role, with scope to make a real difference to the company.  
The remuneration package will include a competitive salary, 5% employer pension contribution, 25 days annual leave (with the option to buy/sell up to five days), well-being bonus and a wide variety of flexible benefits.  
A career with our client offers you the chance to achieve your potential in a strongly people-focused and values-led business that provides great opportunities for professional and personal development.

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