

Functional Skills Tutor

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Company: Pearson

Location: Winchester

Category: other-general

Are you a passionate, qualified Functional Skills Tutor with experience in delivering Maths and English up to level 2?

If yes, let's connect!

TQ Education & Training (part of the Pearson Group) is a provider of outsourced training services to the UK Ministry of Defence, other public sector organisations and private companies both in the UK and overseas. You will support Functional Skills delivery as part of the Army Royal Engineer Apprenticeship contract with the MoD however, your role isn't just limited to one contract; you'll have the opportunity to work across various exciting TQ partnerships!

About the role

You will be responsible for delivering English and Mathematics Functional Skills qualifications to learners across our Pearson TQ Work Based Learning contracts. This is a peripatetic role and will involve teaching, motivating and guiding learners to success across various locations, including:

Minley, Surrey

Aldershot, Hampshire

Worthy Down, Hampshire

Tidworth, Wiltshire

We are **actively recruiting for a role at Marchwood** but would welcome applications for any

of the listed locations!

Your key responsibilities

Teach English and Mathematics Functional Skills qualifications at levels 1 and 2.

Motivate a caseload of learners to ensure they successfully complete their learning on time.

Provide engaging onsite and remote teaching support.

Conduct Speaking and Listening assessments (including recording) and complete Awarding Body paperwork.

Complete Tutor Rationale, Programme Plans and Learning Session Records for each learner.

Ensure the learner's e-portfolio is updated with evidence of learning, achievement, feedback, communication attempts and show the learning plan.

Have available an up-to-date syllabus, schemes of work, lesson plans and learning materials aligned to individual learner needs.

Prepare and use suitable teaching and learning materials which consider differentiation and individual learning styles.

Undertake other specified duties including course/resource development, tutorial support and associated administrative tasks.

Provide relevant Functional Skills statistical data to the management team.

Maintain accurate records and follow appropriate Quality Assurance and Risk Management systems and protocols.

Join the team in staff and self-development training.

About you

Relevant teaching qualification , PTLLS

A minimum level 2 qualification in English and Mathematics

Experience of delivering Functional Skills (English and Mathematics) up to level 2

Experience of providing face to face and remote support to learners using a range of delivery methods

Ability to embrace and develop practical and innovative delivery models for Functional Skills

Ability to adopt contextualised Functional Skills delivery techniques to engage learners

Excellent communication, interpersonal and organisational skills

Flexible, adaptable, and enthusiastic

Full, current driving licence

Car owner, with a willingness to use on Pearson TQ business as required (mileage allowance payable)

We know you will do great work, here are just some of the benefits you will get in return:

26 days annual leave

Aviva AE pension scheme

Life, private medical and dental care insurance options, plus free eye tests

Stock / Share purchase options

Maternity, paternity, and family care leave as well as flexible working policies

An employee wellbeing programme

Cycle to work program

Volunteering days

Gym membership concessions in selected office locations

Retail and Leisure discounts

What to expect from Pearson

Did you know Pearson is one of the 10 most innovative education companies of 2022?

At Pearson, we add life to a lifetime of learning so everyone can realize the life they imagine. We do this by creating vibrant and enriching learning experiences designed for real-life impact. We are on a journey to be 100 percent digital to meet the changing needs of the global population by developing a new strategy with ambitious targets. To deliver on our strategic vision, we have five business divisions that are the foundation for the long-term growth of the company: Assessment & Qualifications, Virtual Learning, English Language Learning, Workforce Skills and Higher Education. Alongside these, we have our corporate divisions: Digital & Technology, Finance, Global Corporate Marketing & Communications, Human Resources, Legal, Strategy and Direct to Consumer. Learn more at [Pearson.com](#)

We value the power of an inclusive culture and also a strong sense of belonging. We promote a culture where differences are embraced, opportunities are accessible, consideration and respect are the norm and all individuals are supported in reaching their full potential. Through our talent, we believe that diversity, equity and inclusion make us a more innovative and vibrant place to work. People are at the center, and we are committed to building a workplace where talent can learn, grow and thrive.

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