## **United Kingdom Jobs Expertini®**

## Funding Manager (Finance)

## **Apply Now**

Company: Bright Horizons Location: United Kingdom Category: other-general

Job: Funding Manager

Salary: £doe

Hours: Full Time / 37.50 Hours / Monday to Friday

Job Type: Permanent

Location: Remote with travel to our HO in Northampton

The Role

Affordable childcare is a key priority of Government and at Bright Horizons we are committed to excellence in working with local authorities to ensure the accurate administration and accounting of the various funding programs on offer. This role is responsible for these funding programmes from the Bright Horizons perspective. The role will also be responsible for ensuring the correct recognition of funding revenue within the Bright Horizons financial statements, and line management of a team of Funding Administrators.

What We Can Offer You:

Our benefits include, but are not limited to:

Flexible working and holiday entitlements

**Discounted childcare** 

**Quarterly Employee Appreciation Weeks** 

Annual gala award evening

Fantastic range of discounts on high street retailers, grocery stores, cinema tickets, holidays and more

Wide range of wellbeing resources, supporting our teams for the ups and downs of daily life

Why Bright Horizons?

We've been voted Great Place to Work for the last 17 consecutive years, as well as being awarded the newly created Great Place for Wellbeing and Great Place for Women 2023.

Our support functions enable our nurseries to deliver the best possible care and education to over 10,000 children across the UK. Through this support, our nurseries can deliver excellence – with 98% of our 300+ portfolio being rated Good or Outstanding by Ofsted.

We're on a mission to change the future for children, families, and the people we work with, and are committed to progressive working values like flexibility, work-life balance, and wellbeing.

What you will be doing

Key Tasks and Responsibilities:

Responsible for funding programmes from Bright Horizons' perspective

Leading a team of Funding Administrators

Responsible for ensuring all funding submissions are made to local authorities accurately and timely.

Improving processes and procedures to ensure all funding received is processed accurately and timely within our internal systems.

Working closely with local authorities, operations, and our legal team to build relationships and effectively manage a streamlined approach to administrating Government funding.

Working closely with nurseries to ensure funding processes are efficient and well understood, including supporting with companywide training sessions.

**Responsible For:** 

Building positive relations with Local Authorities to help improve areas needing change and supporting the implementation of new processes.

Managing new Government funding programmes, from process change to implementation.

Effectively leading each of the Funding Administrators, promoting high performance and creating a collaborative team environment

Accurate and timely recording of funding balances within the financial statements

Reviewing and challenging Balance Sheet reconciliations on a monthly and quarterly basis, ensuring the process is conducted in a robust and timely manner, well understood across the team and that old balances are investigated and resolved, and risks and opportunities are highlighted.

Liaising with Legal and Operations on a regular basis to ensure the Funding process is embedded into the business and adhering to all contractual obligations.

Managing and co-ordinating local authority audit requirements

Supporting internal and external auditors

Challenging status quo to ensure processes and procedures remain efficient and well documented.

What We Are Looking For:

Knowledge of Government funding and methods of distribution from Local Authorities

Proven track record of managing a highly motivated team

Proven track record of driving process improvement

Strong Microsoft Office skills (Outlook, Excel, Word, PowerPoint etc)

**Qualifications:** 

Accounting Qualification is desirable but not essential.

We look forward to receiving your application!

**Cross References and Citations:** 

1. Funding Manager (Finance)Europejobscareer Jobs United KingdomEuropejobscareer

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