

## Graduate Building Surveyor

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Company: Capita

Location: Cobalt Business Park

Category: other-general

### Description

#### What you'll be doing:

Assist with developing detailed briefs in collaboration with the client and senior colleagues

Carry out site surveys (including measured surveys, condition surveys and defect analysis)

Undertake design and specification work and assist with preparing tender information

Assist with administering building contracts

Work on all aspects of professional surveying (including condition surveys, specific defect analysis, party wall matters, dilapidations, access audits and FRAs)

Liaise with clients, contractors and other consultants (internal and external)

We'll support you with learning new skills and developing in your career. Our purpose is to create a better outcome for you and our clients. We invest heavily in our people, recognising that our staff members are our most valuable asset. You'll get access to individual training plans and help to focus on your continual personal development, including working towards RICS, IFE or CIOB qualifications.

#### What we are looking for:

BSc in Building Surveying or equivalent

Working towards the APC Final Assessment with RICS, CIOB, or similar

A good communicator and relationship builder

Self-motivated and able to work with minimum supervision

Ability to prioritise and work to deadlines

Good AutoCAD skills and ability to work with new software and platforms to improve efficiency

Full UK Driving Licence

Ability to demonstrate flexible approach to work and willingness to travel/stay away from home for short periods as may be required.

### **About Government Services**

For more than 30 years Capita has been working across the public and private sectors, solving the complex challenges of our clients, increasing productivity, enhancing their use of technology and data, improving customer and public services and adding value to the UK and local economies.

Capita is committed to the local government sector and is the market leader in the delivery of Planning Resilience Services to Local Authority clients. We have worked with over 100 Local Authority clients nationwide, and have an outstanding track record of providing Development Management & Planning Policy and Consultancy services.

### **What's in it for you?**

A competitive basic salary

23 days' holiday (rising to 27) with the opportunity to buy extra leave.

The opportunity to take a paid day out of the office, volunteering for our charity partners or a cause of your choice.

Company matched pension, life assurance, a cycle2work scheme, 15 weeks' fully paid maternity, adoption and shared parental leave, paternity pay of two weeks and plenty more.

Voluntary benefits designed to suit your lifestyle – from discounts on retail and socialising, to health & wellbeing, travel and technology.

Access to our Employee Network Groups, which represent every strand of diversity and

allow colleagues to connect and learn from each other on an open, inclusive platform.

You'll get the chance to follow your chosen career path anywhere in Capita.

You'll be joining a network of 55,000 experienced, innovative and dedicated individuals across multiple disciplines and sectors. There are countless opportunities to learn new skills and develop in your career, and we'll provide the support you need to do just that. Our purpose is to create a better outcome for you.

**What we hope you'll do next:**

Choose 'Apply now' to fill out our short application, so that we can find out more about you.

**To view our Covid-19 and process adjustments information, please visit the Capita Careers site.**

**Equal Opportunities**

We're an equal opportunity and Disability Confident employer, which means we recruit and develop people based on their merit and passion. We're committed to providing an inclusive, barrier-free recruitment process and working environment for everyone. If you need the job description or application form in an alternative format (such as large print or audio), or if you'd like to discuss other changes or support you might need going forward, please email at or call 07784 237318 and we'll get back to you.

**Location:**

Newcastle Upon Tyne

United Kingdom

**Time Type:**

Full time

**Contract Type:**

Graduate

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