

## Health And Safety Advisor

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Company: AJ Catering Staff

Location: North Kensington

Category: architecture-and-engineering

We are looking for an experienced Health and Safety Advisor to join our team in the SW7 area.

### Purpose of the Role:

The Health & Safety Advisor will collaborate with the Property Division Health & Safety Team to devise and implement a robust safety management system, ensuring adherence to health and safety legislation and organisational policies. This role involves liaising with various internal teams to cultivate a culture of safety across diverse areas including Construction, Property Management, Building Operations, Maintenance, Catering & Events, Residential, Community Safety, and Sports Services. The incumbent will provide health & safety guidance to Operational Managers and facilitate a safe and healthy working environment.

### Key Responsibilities:

- \* Develop and implement a safety management system to foster a positive health & safety culture within the Property Division.

- \* Formulate Health & Safety strategies and operational procedures in alignment with legislative requirements and industry best practices.

- \* Oversee the recording, reporting, and investigation of injuries, accidents, and non-compliances.

- \* Conduct compliance audits and inspections to uphold standards and advocate for best practices, recommending action plans as necessary.

- \* Generate management reports on Health & Safety service delivery, compliance, and best practices performance against KPIs.

#### Additional Responsibilities:

- \* Ensure maintenance and updating of all statutory documents in accordance with organisational and legislative changes.

- \* Monitor contractors' compliance with health & safety standards through regular inspections and necessary corrective actions.

- \* Represent the directorates at Health & Safety Committees and act as the primary Health and Safety contact for relevant enforcing agencies.

- \* Keep abreast of legislative and regulatory changes, assess their implications, and propose required adjustments.

#### Qualifications and Skills:

- \* Relevant degree or equivalent professional qualification in Health & Safety.

- \* Extensive experience in developing and implementing safety management systems.

- \* Strong knowledge of health & safety legislation and best practices.

- \* Excellent communication and interpersonal skills, with the ability to liaise effectively

across departments.

\* Proven ability to conduct audits, inspections, and investigations.

\* Proficiency in producing management reports and analyzing data.

\* Flexibility to work across multiple sites.

Note: The responsibilities listed above are not exhaustive, and the Health & Safety Advisor may be required to undertake additional tasks as needed.

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#### Cross References and Citations:

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