

## Highways Steward

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Company: Balfour Beatty

Location: United Kingdom

Category: other-general

### About the role

Amazing infrastructure isnt the only thing that gets built here. Incredible careers do too.

Join our **Living Places** team as a **Highways Steward** and you can build something to be proud of.

To be part of a team of Community Stewards operating within East Sussex, having responsibility for a specific geographic area within the county, being the point of contact for elected members and local parishes.

### What you'll be doing

As a **Highways Community Steward** you will have the following accountabilities:

To undertake routine and reactive safety inspections of the highway. Ensuring inspections are completed in accordance with the relevant timeframes and standard. To identify and record defects, assessing risk, and raising applicable works orders. Recording all relevant information

To manage enquiries, ensuring investigation & completion in accordance with relevant policies and procedures. Responding to customers in a professional manner

To fully investigate claims made by 3rd parties for personal injury or damage to property.

Ensuring all key information is collated, to support a robust defence

Attend regular meetings with local councilors, residents, and other stakeholders, ensuring a professional & collaborative approach.

## **Who we're looking for**

You will have the following:

Previous Experience within Highways Inspections or Operations

A working knowledge of Highways Maintenance standards/policies

To undertake detailed inspections of the highway, recording all relevant information, and selecting appropriate remedial actions.

Excellent Communication & Customer Service skills

Ability to manage Customers expectations, in a polite and professional manner

Good IT skills including word processing and recording information via a works management system

Be flexible and agile to change as the role and service develops

Good organisational skills.

## **Why work for us**

Day in, day out, our teams deliver some of the UKs most ambitious, exciting and meaningful projects; developing, building and maintaining the vital infrastructure that supports national economies and strengthens communities.

## **Why join us?**

As if contributing to and supporting work that makes life better for millions wasn't rewarding enough, we offer a full range of benefits too. You'll have the freedom to shape the package that's right for you and your life. Here are some of our key benefits:

- Smart working, giving you more flexibility such as staggered start and finish times, with up to 40% remote working, where roles allow.
- 25 days paid annual leave (pro rata)
- Family friendly policies which include 28 weeks full pay for maternity/adoption leave and four weeks full pay for paternity/partners leave
- Pension, share incentive plan, volunteering leave, recognition schemes and much more

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