

## Housekeeper (30 hours per week)

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Company: Morden College

Location: Blackheath

Category: community-and-social-service

Job Title: Housekeeper (30 hours per week)

Location: Blackheath, Greenwich

Salary: £13.15 per hour

Job Type: Permanent, Part-Time

About Morden College:

Morden College is a charity dedicated to enabling a life-lived independence for the older people they provide homes for, through life, as they grow older. Morden College has enriched the lives of its residents as well as their families, over the last 300 years. The Charity's core purpose is to provide older people who are in need with a home for life within its beautiful grounds, with amazing facilities and surrounded by its caring people, who work tirelessly to provide the highest quality of care.

Our most valuable resource are the people within Morden College; they provide the supportive, caring and inclusive environment both for colleagues and for our Residents. Our Culture encourages and supports creativity, celebrates our differences and the similarities that draw us together as a community and promote the highest standards of individual behaviour and accountability in everything we do.

Our 60 seat Café is located within the John Morden Centre, which is an award-winning vibrant space where people meet, eat, take part in events, develop and enjoy a variety of interesting hobbies.

Morden College is regulated by the Care Quality Commission (CQC). This post is subject to an Enhanced DBS Check.

## Purpose of the Role:

To provide outstanding, person-centred housekeeping services to residents by assessing, monitoring, and evaluating individual resident's supported living needs, raising concerns where required. To enrich residents' daily lives by promoting dignity, independence, choice, and fulfilment within a policy of managed risk taking. To provide residents with comfort, security, and a sense of belonging.

## Key Responsibilities and Accountabilities:

- \* To work within the area to which you are assigned at each shift, operating with respect and kindness to residents and colleagues and promoting a harmonious team atmosphere.
- \* To be approachable, receptive, and reactive to resident needs, providing day to day cleaning and laundry support
- \* Always respond positively and cheerfully to all enquiries, role modelling compassion and respect in all aspects of the college.
- \* To support the Hospitality Services team with food and beverage service at meals times as required
- \* To take resident clothing to the laundry and return clothes to residents accommodation after inspecting for minor repairs, etc.
- \* To ensure bed linen and laundry is collected, sorted and bagged ready for washing with adherence to colour coding/bagging of articles. Assist with delivery and collection of linen and towelling
- \* To be familiar with Morden College Policies and Procedures, to ensure compliance and understanding and safe practice, whilst providing a compassionate, warm, and caring environment.
- \* To enable good 2-way communication with colleagues and residents, being supportive and inclusive and encouraging a culture of mutual respect.
- \* During your shift, to be aware of your own Health and Safety obligations and those to other staff and residents in your area and comply with policies put in place.
- \* To attend all training as required and keep personal mandatory and legislative training up to date, always being open minded and progressive in your thinking.
- \* To update and maintain accurate cleaning schedules.
- \* To be a named Housekeeping support for residents
- \* To maintain good communication with the resident, supervisory team and colleagues
- \* To maintain a caring and homely atmosphere for residents

\* To contribute positively to the team, supporting colleagues in the daily life of the College

Skills, Qualifications and Experience:

- \* Previous experience in a similar role in a healthcare environment or luxury hospitality setting
- \* A good command of written and spoken English.
- \* Knowledge and understanding of responsibilities under COSHH, Health and Safety and Infection Control.
- \* Ability to operate relevant cleaning equipment, e.g. steamers and carpet cleaning machine.
- \* Good time management and organisation skills.
- \* Attention to detail.
- \* Ability to work independently with minimal supervision.

Benefits:

- We will provide you with Enhanced Annual Leave;
- CPD opportunities through a generous learning and development budget;
- Career Development Opportunities;
- Online Wellness Hub; Health Assessments;
- Free Perks and Discounts;
- Employee Assistance Programme;
- Discounts on food and drinks in our Café;
- Enhanced Pension;
- Life Assurance;
- Employee Referral Scheme;
- EV charging points available;
- Free on-site parking.

Please click on the APPLY button to send your CV and Cover Letter for this role.

Candidates with the relevant experience or job titles of: Cleaner, Housekeeper, Housekeeping, Cleaning, Domestic Cleaner, Cleaning Assistant, Commercial Cleaning Operative may also be considered.

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