

Import Merchandiser

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Company: dSb Recruitment Consultancy Ltd.

Location: Manchester Area

Category: other-general

ABOUT THE ROLE An opportunity has arisen for an Import Merchandiser to join this fast-paced rapidly growing business based in North Manchester. As the Import Merchandiser, you will join an already-established team. Key Responsibilities Include: Processing orders with suppliers and following the order from end to end Creating customer orders and ensuring dates match throughout Raising and running purchase orders to suppliers to ensure goods ship correctly, on time and in full Working buying, design/packaging and QC for running orders and development to ensure smooth order process. In-depth critical path management with both supplier and customer. Liaising with suppliers regarding artwork, samples, shipment images and invoices. Managing multiple high street customer accounts, monitoring shipment timelines and effectively communicating across the business including customer accounts, logistics and sales teams, to manage any changes, potential issues or delays. Working with customers to provide exceptional service through effective and efficient communication at all times to meet expectations.

ABOUT THE CANDIDATE My client is looking for a proactive and driven individual who is eager to learn and develop. The successful applicant will have: 3 years' experience in import merchandising – with a variety of roles & responsibilities. Excellent communication skills – confident speaking to internal and external customers and suppliers. Ability to establish, develop and maintain supplier and customer relationships with professionalism. Good knowledge of Excel (essential) and Microsoft NAV preferable but not essential, as the successful candidate will receive full training. Organisation and prioritisation skills, with an exceptional eye for detail and ability to manage workloads efficiently. Highly motivated, proactive and eager to learn new products/customers. Proactive and solution driven individual

who uses initiative and thrives on having responsibility and ownership. Positive and committed person who loves a varied working day and is involved in many different projects. ABOUT THE COMPANY My client is a successful and rapidly growing business based in North Manchester. SALARY Flexible depending on experience

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