

## Inbound Customer Services Representatives

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Company: Concept Recruitment Group Ltd

Location: Dewsbury

Category: other-general

Inbound Customer Services Representative - Ecommerce - DEWSBURY

£12 per hour = 9am to 5pm Monday to Friday

PERMANENT ROLE - full time

On behalf of Our Client - we are looking for 3 Inbound Customer Services Representatives for a basic ecommerce support role based in Central Dewsbury.

GENERAL REQUIREMENTS ; To assist with inbound sales queries, on telephone and email etc, to manage sales orders in a professional articulate and informed manner – managing issue/complaints/etc in a timely manner

Managing delivery/despatch of orders and being informative throughout

Using common sense through experience in the role – and own initiative to manage each individual instance – every query is different.

Monday to Friday 9 -5 @ £12 per hour with incentives for positive reviews and 100% compliance in the role

A good inbound customer service all rounder – qualified by experience – ideally in retail/ecommerce, etc

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