Information Assurance Officer

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Company: Xpertise Recruitment

Location: Birmingham

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Information Assurance Officer – 12 Month FTC - Birmingham - £60k - LegalISO27001 | Cyber Essentials | Compliance | Risk Assessments | Documentation | Policies Salary: £60,000Location: BirminghamAre you an Information Assurance professional, looking for a new challenge in your career? Do you have demonstrable experience of working with Information Security Management Systems and Security Programmes? Have you previously worked in line with ISO27001:2022 standards? Interested in working for an innovative and award-winning company who support the development of your career? If so, I have a fantastic opportunity for you!I'm looking to speak with individuals who are comfortable producing and developing policies and documents to enforce security requirements. You will have the ability to facilitate the requirements for external audits. You must be comfortable liaising with both internal and external stakeholders and capable of driving compliance capabilities.Key ResponsibilitiesAssist with the design, development and operation of the company's Integrated Information Security Management System and Security Programme in line with ISO27001:22Work with your immediate team and the wider business on compliance projectsProduce policies and documentation to apply security requirementsCollaborate with internal and external stakeholders to drive compliance capabilitiesCarry out the necessary work to help achieve Cyber Essentials Plus accreditationMaintain, review and update security policies, procedures and guidelinesSupport the organisation with complex security queries and risk assessmentsThe Ideal CandidateISO27001 Implementer certifiedCISM, CISA, CRISC certified or another relevant professional certificationCan work well under pressure and prioritise

workloads to meet deadlinesCapable of working without supervisionExcellent attention to detail with a logical and methodical approach to tasksStrong written and verbal communication skillsDesired experience with:ISO27001Cyber Essentials PlusUK GDPR processesRisk ManagementAccreditation demandsDefence in depthIf you would like to be considered for this role, apply below or get in contact with Andrew Rose for further details.Xpertise are acting as an employment agency and business

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