

Insight Data and Performance Officer

[Apply Now](#)

Company: Turning Point

Location: United Kingdom

Category: other-general

Job Introduction

We are looking for a Data and Performance Officer to work in a varied role within our Rochdale and Oldham Treatment services. The role covers the Rough Sleeping Project, some data support to our Detox and Residential Rehabilitation Services as well as supporting the core Rochdale and Oldham contract.

The new post holder will be required to provide data and performance support with a flexible approach and will play a key role in a service that brings together substance use treatment, housing, outreach, GP and mental health services to respond to the needs of the community in challenging circumstances.

This is a hybrid role – with a mixture of days on site in Rochdale and Oldham hubs, as well as some days worked from home. There may be occasional requirement to travel to other locations as required.

Role Responsibility

You will be working in close partnership with service staff, managers and other key stakeholders. Reporting to the Regional Performance Lead your responsibilities will include:

Reporting local activity data across services including our Rough Sleepers Projects

Monitoring local data quality and compliance

Recognise and understand local processes and provide effective system support to staff

Monitoring, analysis and reporting, including data submissions

Ensure timely responses to scheduled and ad hoc data information requests

Some administrative tasks which may include data entry

The Ideal Candidate

If you are an experienced data professional, administrator with great Excel skills or a recent IT education leaver looking for a position that suits your skillset, we want to hear from you.

You will be data driven with an eye for detail. You will also have excellent communication skills and will be capable of building good working relationships with colleagues, service providers and other stakeholders.

Skills you will need:

At least intermediate Microsoft Excel skills (adept using formulas/functions including VLOOKUPs/PIVOTs/CONCATENATE/SUM use of filters etc.)

Monitoring, analysis and reporting, including data submissions

Analytical and problem-solving skills

Excellent IT skills including Word, Outlook, Excel, PowerPoint Calendars, and digital media

Maths & English GCSE Grade C or above or equivalent qualification

Organised with excellent planning and time management skills

Good communication skills (written and verbal)

Ability to work as part of a multi-disciplinary team

Demonstrable experience of working in an office environment

A successful track record of delivering data/systems training to groups & individuals is advantageous

Experience in a similar health and social care environment or a desire to work within a service that supports the needs of the community

About us

Turning Point is a large Social Enterprise supporting around 100,000 marginalised and

disadvantaged people across the country each year.

As a leading health and social care provider with more than 300 locations across England, we take real pride in the services we offer.

Our integrated substance misuse services and sexual health services provide free and confidential support for adults and young people around their sexual health and use of alcohol and other drugs.

What Benefits Will I Receive?

We know reward looks different to each person and so whether its ways to make your money go further, a culture supporting recognition and celebration, or opportunities to boost your career – we want to support you in every way we can with our total reward package that includes:

Comprehensive learning and development opportunities so we can invest in your future – we're proud to have a silver accreditation from Investors in People. Choose from our range of courses to gain recognised qualifications

28 days' paid holiday a year, increasing with each year of service up to 30 days. Plus the option to buy additional holidays and spread the cost

An exclusive discounts hub for TP colleagues, to help make your money go further – including high street shopping, pubs and restaurants, mobile phones, gym memberships, and much more. You'll also have access to the Blue Light Card, for even more discounts and savings!

Flexible working solutions to support your work-life balance

Life Assurance of up to 3x annual salary and a competitive Pension Scheme to support your savings and security

Access to our Rightsteps Therapy service – free, confidential telephone based counselling sessions, access to an online wellbeing platform, and a Financial Education hub to support your total wellbeing

A 24/7 Employee Assistance Programme including a Digital GP, legal advice and more – all free to you and your immediate family

Recognition awards to recognise colleagues' inspirational work and dedication, as well as Long Service bonuses to celebrate your commitment to us

Flexible benefit options including a Cycle to Work scheme and interest-free Season Ticket Loans

A £300 bonus if you successfully refer a friend as a new colleague through our Refer a Friend scheme, as a thanks from us!

We reserve the right to close this advert early if we are able to appoint to the vacancy before the advertised closed date.

Turning Point

[Apply Now](#)

Cross References and Citations:

1. [Insight Data and Performance Officer Flutterjobsnearme Jobs United Kingdom Flutterjobsnearme ↗](#)
2. [Insight Data and Performance Officer Turkeyjobs Jobs United KingdomTurkeyjobs ↗](#)
3. [Insight Data and Performance Officer Searchamericanjobs Jobs United Kingdom Searchamericanjobs ↗](#)
4. [Insight Data and Performance Officer Aucklandjobs Jobs United KingdomAucklandjobs ↗](#)
5. [Insight Data and Performance Officer Minejobs Jobs United KingdomMinejobs ↗](#)
6. [Insight Data and Performance Officer Kashmirhub Jobs United KingdomKashmirhub ↗](#)
7. [Insight Data and Performance Officer SearchaustralianjobsJobs United Kingdom Searchaustralianjobs↗](#)
8. [Insight Data and Performance Officer Internjobs Jobs United KingdomInternjobs ↗](#)
9. [Insight Data and Performance Officer TransportationjobsJobs United Kingdom Transportationjobs↗](#)
10. [Insight Data and Performance OfficerBiomedicaljobs Jobs United Kingdom Biomedicaljobs ↗](#)
11. [Insight Data and Performance OfficerMunichjobs Jobs United KingdomMunichjobs](#)



12. Insight Data and Performance OfficerElectricianjobsJobs United Kingdom

Electricianjobs ↗

13. Insight Data and Performance OfficerWarsawjobs Jobs United KingdomWarsawjobs



14. Insight Data and Performance OfficerSingaporejobs Jobs United Kingdom

Singaporejobs ↗

15. Insight Data and Performance OfficerChristmasjobs Jobs United Kingdom

Christmasjobs ↗

16. Insight Data and Performance OfficerFederaljobs Jobs United KingdomFederaljobs



17. Insight Data and Performance OfficerThailandjobsJobs United KingdomThailandjobs



18. Insight Data and Performance OfficerInsurancejobs Jobs United Kingdom

Insurancejobs ↗

19. Insight data and performance officer Jobs United kingdom ↗

20. AMP Version of Insight data and performance officer ↗

21. Insight data and performance officer United kingdom Jobs ↗

22. Insight data and performance officer Jobs United kingdom ↗

23. Insight data and performance officer Job Search ↗

24. Insight data and performance officer Search ↗

25. Insight data and performance officer Find Jobs ↗

Source<https://uk.expertini.com/jobs/job/insight-data-and-performance-officer-united-kingdom-turning-point-4d01829a62/>

Generated on: 2024-05-05 by [Expertini.Com](https://uk.expertini.com)