

Internal Account Manager

[Apply Now](#)

Company: Aspire Jobs

Location: Ringwood

Category: other-general

Location: Ringwood

Salary: Circa £24K, OTE c £30k after 1st year

Hours: 8.30am-5.30pm Mon-Fri office based

Benefits:

- * Free parking
- * Full training
- * Pension contribution of 5% within a personal company pension plan.
- * Sick pay (5 days paid then SSP)
- * Holiday pay – 20 days + 1 extra day per year for a full year served. Bank holidays are included on top of this as normal. Holiday up to 25 days.
- * Access to company share saving scheme.
- * Life insurance – 1 year's salary for death in service

Is your background in Catering, Hospitality or retail? Are you looking for a new career path where you can utilise your industry experience – working only Monday to Friday 8.30 til 5.30pm? NO EVENINGS OR WEEKENDS!

This is the perfect chance for a passionate professional looking for a Customer Services or Account Manager position where you can deliver exceptional service to luxury high-end clients within the catering & hospitality sectors.

This role will see the successful candidate working in a team of both internal account managers and a dedicated field sales rep, supporting a large portfolio of allocated accounts. (approx. 200). Your role will be to manage your accounts, take orders and manage the

customer's expectations in a professional and efficient manner. You will work very closely with a field Sales Executive to service your accounts and up-sell opportunities, whilst building long standing relationships.

This is a very busy role that requires experience of multi-tasking, juggling many balls at once, have an excellent memory and be confident across the MS Office suite (Word, Excel, Outlook).

Duties and Responsibilities:

- * Managing a portfolio of existing client accounts.
- * Answering incoming calls from clients and providing assistance.
- * Logging calls on the CRM system.
- * Building relationships with clients.
- * Receive and process orders.
- * Dealing with the warehouse and organising deliveries.
- * Working to targets.
- * Upselling to existing clients.
- * Work very closely with a Field Sales Executive to manage your accounts.

Experience and Knowledge:

- * Previous experience within a customer service/ account manager position.
- * Confident communicator on the phone.
- * Ability to work within a fast-paced environment.
- * Strong attention to detail and organisational skills.
- * Confident use of Microsoft systems.
- * Good interpersonal skills.
- * Be self-motivated.

You should also have good Maths and English (GCSE Grade C and above)

This job would suit candidates with experience in Sales Administration, Customer Service, Order Processor, Account Manager, Hotel Reception or Hospitality

[Apply Now](#)

Cross References and Citations:

1. Internal Account ManagerCarejobsJobs Ringwood Carejobs ↗
2. Internal Account ManagerWarehousejobsnearme Jobs Ringwood Warehousejobsnearme ↗
3. Internal Account ManagerTrendzfurnitures Jobs Ringwood Trendzfurnitures ↗
4. Internal Account ManagerRetailjobsnearmeJobs Ringwood Retailjobsnearme ↗
5. Internal Account ManagerMinejobs Jobs Ringwood Minejobs ↗
6. Internal Account ManagerGovernmentjobsnearme Jobs Ringwood Governmentjobsnearme ↗
7. Internal Account ManagerJobsinaustria Jobs Ringwood Jobsinaustria ↗
8. Internal Account ManagerCardiologistjobs Jobs Ringwood Cardiologistjobs ↗
9. Internal Account ManagerEcuadorjobsJobs Ringwood Ecuadorjobs ↗
10. Internal Account Manager MoscowjobsJobs Ringwood Moscowjobs ↗
11. Internal Account Manager Productmanagementjobs Jobs Ringwood Productmanagementjobs ↗
12. Internal Account Manager HairjobsJobs Ringwood Hairjobs ↗
13. Internal Account Manager Saopaulojobs Jobs Ringwood Saopaulojobs ↗
14. Internal Account Manager Videographerjobs Jobs Ringwood Videographerjobs ↗
15. Internal Account Manager AustraliajobscareerJobs Ringwood Australiajobscareer ↗
16. Internal Account Manager Makkahjobs Jobs Ringwood Makkahjobs ↗
17. Internal Account Manager AustinjobsJobs Ringwood Austinjobs ↗
18. Internal Account Manager GardeningjobsJobs Ringwood Gardeningjobs ↗
19. Internal account manager Jobs Ringwood ↗
20. AMP Version of Internal account manager ↗
21. Internal account manager Ringwood Jobs ↗
22. Internal account manager Jobs Ringwood ↗
23. Internal account manager Job Search ↗
24. Internal account manager Search ↗
25. Internal account manager Find Jobs ↗

27165/

Generated on: 2024-04-30 by Expertini.Com