

Internal Auditor

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Company: WaterAid

Location: United Kingdom

Category: business-and-financial-operations

Job Description

Internal Auditor

Contract Permanent, Full Time, (part-time will be considered)

Location The role will be based in the **UK or one of the following countries** where WaterAid works: **Tanzania, Nigeria, South Africa, or Nepal** , subject to right-to-work eligibility in the respective countries.

For the UK Location, we offer hybrid working : A minimum of 40% of working time is spent face-to-face, in a WaterAid office. For UK-based staff, WaterAid is located at Canary Wharf, London and this will be your location and contract base.

Salary & Benefits

Salaries and benefits for different countries will vary in line with the location of the successful candidate and depending on experience. See further details below Role-based in

United Kingdom: London: Grade 3 - 48, - 50, GBP with benefits

Nepal, Kathmandu: Grade F, 2,, - 3,, NPR with benefits

Tanzania, Dar-Es-Salaam: Grade F, 83,, - ,, TZS with benefits

South Africa, Pretoria: Grade F, , - , ZAR with benefits

Nigeria, Abuja: Grade F, 16,, - 20,, NGN with benefits

About WaterAid

Join WaterAid as an Internal Auditor to change normal for millions of people so they can unlock their potential, break free from poverty and change their lives for good. We need passionate, creative and dedicated people. In return, you will be encouraged and empowered to be yourself at your very best. Together, we will make a bigger difference.

About the Team:

WaterAid has established an internal audit function within the Global Assurance Team in order to provide Directors and Trustees with an opinion on the adequacy and effectiveness of internal controls, risk management and governance. Internal Audit carries out audits in the UK, other WaterAid Federation Member Countries and WaterAid Country Programmes, including audits of partner organisations. Internal Audit also provides an advisory service to management on issues of risk management, governance and control. The internal audit function is independent and reports directly to the Chief Executive.

About the Role:

As our diligent and tenacious Internal Auditor, you will deliver an agreed programme of audits across WaterAid and its partner organisations and other ad hoc work and investigations as necessary. WaterAid is committed to ensuring the highest levels of professional competence and financial integrity. The post holder will be expected to meet this commitment through the delivery of an agreed programme of internal audit work, by performing audits across the WaterAid global federation and its partner organisations, supporting management on ad hoc projects, conducting investigations and reviews, as necessary. The post holder will be required to follow and work in accordance with professional auditing standards.

In this role, you'll:

Deliver internal audits to provide assurance that financial and other control procedures are appropriate and implemented as designed. Internal audits will cover UK head office functions, other WaterAid Federation Member Countries, regional offices, Country Programmes and partner organisations and will involve the following tasks:-

Respond to requests for assistance and advice from management in respect of any matters

relating to systems of control, risk management and governance. This will include the following tasks:-

Input to the development of the Global Assurance function with:

Undertake investigations into suspected fraud, or other financial irregularities, whilst complying with best practice and data protection, confidentiality etc

About You:

A professional CCAB (Consultative Committee of Accounting Bodies) accounting qualification or accredited member of the CIIA (Chartered Institute of Internal Auditors)

Honesty, integrity, tenacity and sensitivity

Experience and understanding of risk-based audit techniques

Strong numeric, analytical and financial skills, with an aptitude for budgeting and financial management

Good understanding of risk management and internal controls

Good communication and report writing skills, with either native proficiency or advanced professional proficiency in English

Confident to communicate with all levels of management and Trustees

Excellent time management and organisational skills and ability to juggle multiple assignments and meet deadlines

Good IT literacy

Strong interpersonal skills and proven ability to work across different cultures

A willingness to travel and an ability to work independently with limited supervision

Although not essential, we also prefer you to have:

Experience of working in the INGO sector

Proficiency of auditing using data analytics techniques

Qualifications and/or experience in fraud investigations

Knowledge of French or Portuguese

And/or knowledge of South Asian or African languages from countries where WaterAid works

Closing date Applications will close at 23:59 on **Sunday 12th May**. Availability for the first interview is requested in the week of 20th or 28th May .

How to Apply: To see the full job pack, please click 'Apply'.

Please apply by submitting your **CV and a one-page cover letter explaining your motivations for applying for this role in one document** in either Word Document or PDF format. Please include a statement of whether you have the permanent right to work in either the UK, Nepal, South Africa, Tanzania or Nigeria.

Pre-employment screening: To apply for this post, you must be able to demonstrate your eligibility to work in the respective country. All pre-employment checks will be carried out according to the applicable laws in the respective countries. All our UK-based vacancies require a basic Disclosure and Barring Service (DBS) check to comply with our Safer Recruitment policy.

Our Commitment

Our People Promise:

We will work with passion and focus to ensure safe and sustainable water, toilets and hygiene are available to everyone, everywhere. WaterAid is a place of purpose - where people have a real commitment and shared responsibility for the impact we have. We are a global community with diverse backgrounds and perspectives, motivated by inspiring, stimulating work. We are determined to put the wellbeing of our people first, to be a place where people feel safe and able to contribute their voice and truly live our values.

Equal opportunities:

We are an equal opportunity, disability-confident employer and are dedicated to achieving the highest standards of diversity, equity and inclusion. We welcome applications from people of all

backgrounds, beliefs, customs, traditions and ways of life. This includes, but is not limited to, race, gender, disability, age, sexual orientation, religion, national or social origin, health status, and economic or social situation.

Safeguarding:

We are also committed to protecting everyone we come into contact with. We have a zero-tolerance approach to abuse of power, privilege or trust across our global work, and any form of inappropriate behaviour, discrimination, abuse, bullying, harassment, or exploitation.

Safeguarding the people and communities we work with, our staff, volunteers and anyone working on our behalf is our top priority, and we take our responsibilities extremely seriously.

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