

ISO Internal Auditor

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Company: Bell Integration

Location: United Kingdom

Category: business-and-financial-operations

Overview

Bell Integration has been in the business of helping companies establish, maintain and grow their IT services since 1996. Our team of hardworking professionals deliver Bell Integration's multiple services all over the world, and they do it with unmatched efficiency and enthusiasm.

We continue to grow and have over 550 permanent staff employed at our offices in London, Portsmouth, Wokingham, Glasgow, Krakow, Hyderabad, Singapore and within many of our customers' sites. Our heritage is in helping businesses to operate their critical technology in a more cost-effective manner, while improving effectiveness in areas such as customer engagement and operational responsiveness.

Responsible for fulfilling assigned internal audits across the business to ensure that our management systems and operations are compliant to the ISO9001, 27001, 14001 and 45001 standards. They will identify opportunities for improvement and work with key stakeholders to ensure that any corrective actions are appropriate and completed in a timely manner.

Must be able to travel to either Portsmouth or Wokingham on a regular basis. The majority of this role will be remote.

Responsibilities

Carry out scheduled internal audits against the ISO standards, across the Bell Group.

Required to be on-site or remote as appropriate.

Prepare audit reports including identifying non-conformances, observations, and opportunities

for improvement.

Record and monitor progress against any audit findings and provide support where necessary to ensure actions are completed.

Provide support, data and information for IMS Team meetings, committee meetings, Management Review, and other meetings, as required.

Provide IMS support on other project-related activities under the direction of the Corporate Compliance & Projects Manager and the HSEQ Lead.

Liaise and harvest working relationships with colleagues of all levels across the business where and when applicable.

Qualifications

Must have:

Excellent communication and interpersonal skills

Strong report writing skills.

Full driving licence and access to vehicle

Lead auditor qualification (ISO9001, 14001, 45001 or 27001) or equivalent experience (at least 5 years of internal audit experience)

Comfortable working as part of a dispersed team

Desirable:

Lead Auditor qualification (ISO9001, 14001, 45001 or 27001)

IOSH Working safely or Managing Safely

NEBOSH General Certificate in Occupational Health and Safety or Environmental Management

What we care about:

At Bell, we believe that we are stronger together, and promote an open, collaborative culture where everyone is encouraged to be involved in the shaping of our business.

We value diversity!

We seek to employ a workforce representative of the markets that we serve and work hard to ensure that all of our staff have the opportunity to thrive within a friendly and inclusive environment.

Why join Bell:

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We prioritise internal development opportunities and offer access to our Udemy training platform with over 5000 training courses

Competitive Salary

Flexible remote working

A generous company pension

25 days annual leave entitlement plus bank holidays and the option to purchase 5 extra days!

Healthcare and dental insurance

Life assurance

Cycle to work scheme

A diverse and inclusive work culture

Modern vibrant workplaces

Exclusive discounts with major retailers, discount gym memberships and access to our wellness centre

Protecting your privacy and the security of your data is a longstanding top priority for Bell Integration. Please consult our Privacy Notice (to know more about how we collect, use and transfer the personal data of our candidates

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