

## IT Support Officer

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Company: INDEFF

Location: United Kingdom

Category: computer-and-mathematical

### About the job

As IT support officer you **monitor and maintain the computer systems and networks of INDEFF** .

You're the first point of contact for all IT- related questions from your colleagues.

Some of your responsibilities:

#### **a. Managing and maintaining all internal IT related systems:**

To watch over and maintain all our IT related infrastructure and our applications, such as: Okta, Office 365 suite (mail, sharepoint, teams...), Box, VMware vSphere, laptops...

Regular checks on security, perform internal audits.

User support

#### **b. Training within your competence area:**

IT onboarding of new employees

Providing basic user training

#### **c. Giving expert advice:**

Keep your knowledge up to date in your specific competence area

Providing support to the INDEFF staff

### About You

You use detailed knowledge and expertise in your tasks, and you absorb easily new

specific knowledge.

Your domain of expertise: Infrastructures, ICT-platforms – and systems, Data, Cyber security, SAP, SharePoint, Azure, SaaS, Cloud, Networks, Office 365, Virtualization.

Preferably, you already have prior experience with a similar job.

You can work autonomously but you're also a team player.

You communicate pro-actively.

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