

Junior Business Analyst

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Company: Manpower UK Ltd

Location: Erskine

Category: management

Our Client manages customer-returned End of Lease computer hardware world-wide with the remit to accurately terminate leases & invoice customers accordingly. We also make available to Sales Teams a consistent supply of all types of hardware from tablets, notebooks & printers through to complex datacentres from all commercial vendors.

The End of Lease Returns Team currently has a vacancy for a Junior Business Analyst and invites recent graduates to apply for this key back office role based in our hardware processing site in Erskine. This is an exciting early-career development opportunity for a suitably qualified & motivated candidate. On-the-job training will be provided.

Role

Match physically returned hardware with those originally leased

Analyse customer lease contracts in detail

Interact with customer-facing specialists in-country

Terminate lease contracts with a high degree of accuracy

Resolve complex data comparison issues

Efficiently prioritise daily tasks

Education
Recent degree in any discipline

Confident MS Excel user

Good communicator - written & verbal

Good problem solver

Data analysis ability

Good time manager

Ability to focus on fine detail Working hours - 08.00 - 16.00 Monday - Friday

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