

## Junior Electrical Estimator

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Company: Pertemps TM

Location: Essex

Category: business-and-financial-operations

My Client are a Leading M&E Contractor who have been operating for over 50 years.

Based out of 2 offices, they employ around 250 Staff across the business and work closely with a lot of Blue Chip Tier 1 Contractors.

Due to growth, they are seeking an Junior / Trainee Electrical Estimator to join their team in Essex.

## Junior Electrical Estimator

Full time, 8-5 & based at our Essex office.

We are looking for Junior/Trainee Electrical Estimator to start in March/April time.

You will be working alongside a Senior Estimator during the week and working across their portfolio of Projects.

### ***You will be assisting the Senior Estimator with the following:***

Tender document review and analysis including raising of RFI's with the client

Supply chain correspondence and enquiries

Take-off as required conforming to standard estimating conventions

Vetting incoming tenders/offers from our supply chain and ensuring that the most viable offer is included within our submission

Preparing tenders for internal adjudications

Attendance of tender adjudication meetings to present costing approach, project duration, and risks to the business

Timely submission of tenders

Attendance in handover of projects to the operations team

The ideal candidate would be someone with some kind of site or office experience in the M&E industry but doesn't need to have qualifications as such.

Happy to look into putting them through a course at some point if it was required by an individual, but something that can be discussed later.

## **SALARY & PACKAGE**

£20,000 - £40,000

Holiday entitlement of 25 days + Bank Holidays

Private Healthcare

Pension Scheme

Paid Travel

Gym membership contribution

**PLEASE CONTACT SEAN HITCHMAN ON 020 7932 2800 / SHITCHMAN@RGB.CO.UK**

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