

Junior Project Manager

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Company: AGM Construction Recruitment

Location: United Kingdom

Category: business-and-financial-operations

Job Description

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Our client is an integrated project management firm delivering Project and Programme management consultancy services worldwide. We work in various sectors, adding variety to your work through commissions in education, commercial offices, retail, residential, science/innovation and health. Placing great emphasis on the training, development and progression of our staff, we're dedicated to providing high quality professional services with cutting-edge expertise.

Our high performing Project Management Team is seeking to recruit an Assistant Project Manager to support our growing presence in region, located in the Edinburgh, Glasgow & Aberdeen area. This is a fantastic opportunity for an energetic individual to build a long-term relationship with world class clients and develop as part of our team. Join us and you will benefit from a development programme designed to assist in taking your career to the next level.

Responsibilities:

Provide high quality project and programme management support.

Support in the leadership of a multi-disciplinary professional team.

Assist with communications and relationships with your client and their stakeholders.

Produce monthly reports including project programmes, risk registers etc.

Implement effective and efficient communication tools.

Positively contribute to the internal team and seek to add value.

Support the client relationship and service delivery on a commission or project basis in conjunction with senior colleagues.

Assist with generating repeat business and developing new business opportunities.

Be diligent, efficient and pay great attention to detail to deliver quality project support and outputs.

Support colleagues on large scale complex projects.

Requirements:

You should have a degree or equivalent qualification.

A positive and innovative approach and the ability to work on own initiative.

Technical project management knowledge demonstrating experience and aptitude.

Understanding of Health Safety and Environmental legislation relevant to the business within the UK construction industry.

Committed to ongoing personal development.

This role has excellent prospects for an individual who has a strong ambition to progress and enjoys working collaboratively within a vibrant team. We are looking for someone with the ability to think laterally, who possesses first class communication skills, can work proactively on their own initiative, who will provide an exemplary service to our Clients. You should possess a willingness to continue to develop your career and undertake Faithful+Gould's development courses designed to help you make the best of your abilities and talents.

Why work for us?

Join us and expand your career on some of the industry's most exciting and newsworthy construction projects – from mission-critical COVID-19 facilities to the world's tallest hotel, London's Heathrow Airport to Europe's first eco-friendly mosque. You'll enjoy invaluable exposure to international expertise as well as innovation in local niche areas. In 2020, we took away Silver and Gold in the Construction Manager of the Year Awards; and made finalist for the Young Surveyor of the Year. So, you'll be part of a team where our standards are high, as are the rewards. And, at every career stage, you'll benefit from industry-leading programmes to help improve your skills and knowledge. Communities are at the heart of our work. Together, our people are proud to be working towards a Net Zero Carbon future and regenerating cities across the UK. Read about more of the ways we're making a positive impact.

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