

# United Kingdom Jobs Expertini®

## Knowledge Manager

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Company: BDO

Location: London

Category: other-general

Ideas | People | Trust We're BDO. An accountancy and business advisory firm, providing the advice and solutions entrepreneurial organisations need to navigate today's changing world. We work with the companies that are Britain's economic engine - ambitious, entrepreneurially-spirited and high-growth businesses that fuel the economy - and directly advise the owners and management teams that lead them. We'll broaden your horizons. Leading organisations trust us because of the quality of our advice. That quality grows from a thorough understanding of their business, and that understanding comes from working closely with them and building long-lasting relationships. You'll be someone who is both comfortable working proactively and managing your own tasks, as well as confident collaborating with others and communicating regularly with senior managers, directors, and BDO's partners to help businesses effectively. You'll be encouraged to identify and draw attention to opportunities for enhancing our delivery and providing additional services to organisations we work with. BDO recognizes that good Knowledge Management is a key contributor to its success. We manage our knowledge and apply it commercially in everything we do, to help our clients, our people and our business succeed. We'll help you succeed. The central Knowledge Management team is responsible for the governance and management of our knowledge base, focusing on quality assurance, commercial value and accessibility of content. We are a mix of qualified professionals and managers of knowledge - bringing together real-life experience of delivering services to clients and the best knowledge practices appropriate for BDO. We work with colleagues across the business, ensuring consistency, supporting local knowledge sharing and encouraging a knowledge sharing mindset. This is an ideal opportunity

to take on a central support role, helping all our people with their knowledge requirements. Joining us, you'll be part of a collaborative team that plays an essential role in ensuring the success of our firm. We're looking for someone with:

**The ideal candidate will be a qualified accountant, tax or other professional, with experience of delivering services to clients in a professional environment. Good writing and languages skills are required, including the ability to communicate succinctly and effectively, editing and tailoring material according to the audience. Good IT skills are essential, including a willingness to embrace new technology. Knowledge of SharePoint is preferred, but training on this and other BDO applications is available. A demonstrable interest and/or experience in knowledge management or related disciplines is required. Good people skills: The role is about encouraging knowledge sharing and behaviour change to deliver on important business objectives. Experience of managing others will be valuable. Proactivity: The role requires discipline and self-organisation skills to ensure successful management of multiple projects. Attitude: We need a 'can-do' attitude and a willingness to support the team in whatever way necessary to deliver. Plus all the essential work-place skills of logical thinking, teamwork, efficiency, flexibility, level-headedness, resilience and excellent productivity. You'll be able to be yourself; we'll recognise and value you for who you are and celebrate and reward your contributions to the business. We're committed to agile working, and we offer every colleague the opportunity to work in ways that suit you, your teams, and the task at hand. At BDO, we'll help you achieve your personal goals and career ambitions, and we have programmes, resources, and frameworks that provide clarity and structure around career development. We're in it together**

Mutual support and respect is one of BDO's core values and we're proud of our distinctive, people-centred culture. From informal success conversations to formal mentoring and coaching, we'll support you at every stage in your career, whatever your personal and professional needs. Our agile working framework helps us stay connected, bringing teams together where and when it counts so they can share ideas and help one another. At BDO, you'll always have access to the people and resources you need to do your best work. We know that collaboration is the key to creating value for the companies we work with and satisfying experiences for our colleagues, so we've invested in state-of-the-art collaboration spaces in our offices. BDO's people represent a wealth of knowledge and expertise, and we'll encourage you to build your network, work alongside others, and share your skills and experiences. With a range of multidisciplinary events and dedicated resources, you'll never stop learning at BDO. We're looking forward to the future

At BDO, we help

entrepreneurial businesses to succeed, fuelling the UK economy. Our success is powered by our people, which is why we're always finding new ways to invest in you. Across the UK thousands of unique minds continue to come together to help companies we work with to achieve their ambitions We've got a clear purpose, and we're confident in our future, because we're adapting and evolving to build on our strengths, ensuring we continue to find the right combination of global reach, integrity and expertise. We shape the future together with openness and clarity, because we believe in empowering people to think creatively about how we can do things better.

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