

## Legal Counsel

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Company: OCS

Location: Greater Ipswich Area

Category: other-general

**Job Title:** Legal Counsel (Employment)**Location:** Ipswich

About the role We're looking for a Legal Counsel to join our expanding Legal team in Ipswich. Your role will be to support our senior inhouse lawyers by dealing with contentious and non-contentious employment law matters. Our Legal team works collaboratively with our operational and central function teams and with no two days being the same there will always be new challenges to embrace.

**Benefits:** hybrid / flexible working arrangements, days holiday + bank holidays, fruit in our offices, Referral Scheme (if you refer a successful candidate to one of our vacancies), range of retail discounts, social and charity events held in our offices, involved in charity events in the local community, Wellbeing gym membership, test £25 voucher and up to £100 towards glasses, our Cycle to Work scheme via salary sacrifice, to "CHROMA", our internal colleague-led diversity and inclusion community – join a committee or take part in our D&I initiatives and events, to internal Mental Health First Aiders, Career development and recognition, access to "OCS Academy" our internal Learning and Development platform, professional membership fees paid for, to win monthly OCS Superstar Awards, service awards.

**What we're looking for:** A strong grounding in advising on employment claims and the drafting of ET3s, witness statements and other documents relating to employment claims. Some experience or a basic grounding in preparing and delivering training on key aspects of employment law to clients / internal stakeholders. Some experience in drafting policy and process documents of a HR nature. A commercial and pragmatic approach that allows you to make informed decisions autonomously. Strong communication and influencing skills, allowing you to communicate complex legal issues in a way that suits

the audience's needs. You will be a qualified solicitor with up to 10 years PQE\*, although we are also happy to consider applications outside of this PQE range. In-house or secondment experience would be helpful but not essential. \*We use PQE levels as a guide to the level of experience required for the role, and this does not prohibit applications from candidates who can demonstrate the necessary skills and experience that fall outside of this range. Every candidate brings a unique mix of skills and qualities to the table. We're all about inclusivity and embracing diversity at OCS. If you meet some of the requirements but not all of them, please don't let that put you off applying. Your distinct perspective and strengths could be a fantastic addition to our team.

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#### Cross References and Citations:

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